

### Sunderland City Council Retention Schedule

Type of Record	Name of Record	Retention Period	Action	Prompt	Notes and Statutory Requirements
<b>Property Services</b>					
<b>Land Terrier</b>					
Council Land Ownership Information	Ownership information	5 years	Destroy	Date of last action	Common Practice
Public Query Requests	Public requests for ownership information	3 year	Destroy	Date of last action	Common Practice
Land Registry Search Results	Results of land ownership searches from the Land Registry	3 year	Destroy	Date of last action	Common Practice