

## Schedule of Conditions attached to a Private Hire Vehicle Licence

1. In these conditions unless the subject or context otherwise requires 'the Proprietor' means the holder of a Private Hire Vehicle Licence 'the Council' means Sunderland City Council, 'Licence' means a Private Hire Vehicle Licence issued by the Council.
2.
  - (a) The Proprietor shall cause the number of the Licence granted to him in respect of the vehicle to be legibly marked on the inside of the vehicle and on the outside of the vehicle on a plate affixed thereto, such plate to be of the colour, size and shape and in such position as determined by the Council.
  - (b) The Proprietor shall not willfully or negligently cause or suffer the Licence plates attached in pursuance of this Condition to be concealed from public view or to be so defaced that any figure or material particular is illegible.
  - (c) Subject to condition 2 (d) below, the operator/proprietor shall not attach or affix or cause to be attached or affixed to a vehicle any sign or mark other than required by condition 2(a) and **ANY** of the following, namely: -
    - i) A sign fitted to the roof of the vehicle, positioned in the centre of the roof of the vehicle, such sign measuring a minimum of 12.7cm (5in) in height and 30.5cm (12in) in width and a maximum of 17.8cm (7in), in height and 45.7cm (18in) in width, bearing the words indicating the operating company name or trading name. Additionally, below this name, the words "PRIVATE ONLY" shall be shown to the front and rear of the sign. The letters of the words and any numbers must be of a minimum height of 2.54cm (1in) and a maximum of 5.1cm (2in). Such sign shall be white, with black lettering, and shall not carry the words "TAXI(S)" or "CAB(S)" or any other word which in the opinion of the Council implies the vehicle is a hackney carriage. The sign referred to in this section **may** bear the telephone number of the operating company. The telephone number, if affixed to the sign, must be above the operating company name or trading name. The letters and numbers must be marked by means of adhesive insignia. The sign referred to in this section **may** be capable of illumination.

Any illumination of such sign shall be controlled by a switch independent of the vehicles other lighting systems or controlled by the ignition system in a way which ensures that when the ignition is on the roof sign switches off. The sign shall only be illuminated when the vehicle is stationary at, or as near as practicable to a pre-arranged point of pick-up.

OR

- ii) A display on or affixed within the upper panel of the rear nearside and rear offside passenger doors of the vehicle (and the wheelchair access doors on wheelchair accessible vehicles, if desired) not exceeding a size of 38.1cm (15 inches) in height and 61cm (24 inches) in width bearing words and figures indicating the trading name of the operator and in characters not less than 7.6cm (3 inches) in height, the words "BY PRIOR BOOKING ONLY" and with no reference to the words TAXI(S) or CAB(S) or any other word which in the opinion of the Council implies that the vehicle is a hackney carriage. The display referred to in this section may show a telephone number of the operator or other means of contacting the operator.

Wheelchair accessible vehicles shall bear a reference to that facility in any such door display.

OR

- iii) Signs not exceeding 7cm 6mm (3 inches) in height displayed in the top sections of the windscreen and rear window bearing the trading name of the operator, provided that the signs shall not be so positioned or of such a length as to contravene the Road Traffic Acts or Regulations made thereunder and: -

shall not carry the word TAXI(S) or CAB(S) or any other word which in the opinion of the Council implies that the vehicle is a hackney carriage and shall not illuminate in any way. The signs referred to in this section may show a telephone number of the operator or other means of contacting the operator.

- (d) The Proprietor may attach, affix or cause to be attached or affixed to the vehicle, an advertisement or advertisements provided that before so doing the proprietor shall obtain the approval of the Council to each advertisement.”

3. A Proprietor shall ensure with regard to the vehicle to which his Licence relates: -

- (a) that the vehicle is provided with sufficient means by which any person in the vehicle may communicate with the driver and that such means of communication is maintained;
- (b) that the vehicle is maintained in a clean, comfortable, safe, watertight and mechanically sound condition;
- (c) that the vehicle is provided with a suitable and efficient fire extinguisher carried in such a position as to be readily available for use;
- (d) that the vehicle is provided with adequate means for securing luggage.

4. The Proprietor of a vehicle which is fitted with a taximeter shall ensure that such taximeter is constructed, attached and maintained as to comply with the following requirements: -

- (a) the taximeter shall be so constructed that it is not possible for any person manually to alter the tariff rate without breaking the seals affixed thereto;
- (b) the taximeter shall be fitted with a key, flag or other device, the operation of which will bring the machinery of the taximeter into action and cause the word 'hired' to appear on the face of the taximeter;
- (c) such key, flag or other device shall be capable of being locked in such a position that the machinery of the taximeter is not in action and that no fare is recorded on the face of the taximeter;
- (d) the word 'fare' shall be printed on the face of the taximeter in plain letters so as clearly to apply to the fare recorded thereon;
- (e) the taximeter shall be so placed that when in use all letter and figures on the face thereof shall be at all times plainly visible to any person being conveyed in the vehicle and for that purpose the letters and figures shall when in use be suitably illuminated during any period of hiring and the switch for operating

the light providing the said illumination shall be incorporated in and operated in conjunction with the key flag, or other device which brings the machinery of the taximeter into action and no other method of operating the said light shall be employed;

- (f) the taximeter and all the fittings thereon shall be so affixed to the vehicle with seals or other appliances that it shall not be practicable for any person to tamper with them except by breaking, damaging or permanently displacing the seals or other appliances.
5. Where a taximeter is used to record the fare for hiring the Proprietor shall: -
- (a) cause a table indicating the fare scale governing such hiring to be fixed upon the vehicle in such a position and manner that the letters and figures of such table are distinctly and plainly visible to any person being conveyed in such vehicle;
  - (b) not willfully or negligently cause or suffer the table required by Condition 5(a) to be inverted or detached or altered or the letters or figures on such table to be in any manner or by any means concealed at any time.
6. The Proprietor shall ensure that every driver employed by him holds a Licence to Drive Private Hire Vehicle's and shall ensure that such driver is acquainted with, understands and observes the conditions attached to his Licence and the statutory provisions relating to such Licence.
7. The Proprietor shall at all times during the currency of the licence ensure a policy of insurance is held, for hire or reward and complying with the Road Traffic Acts and any amendments thereto.
8. The Proprietor shall not accept a booking for a vehicle to convey any greater number of persons than the number of persons which the vehicle is licensed to convey.
9. A Proprietor whose vehicle conveys the dead body of any person shall notify the Council's Licensing Section.
10. The Proprietor shall regularly search his vehicle for any property which may have been accidentally left therein.
11. The Proprietor shall, if any property accidentally left therein by any person who may have been conveyed in the vehicle be found by or handed to him: -
- (a) carry it as soon as possible, and in any event within 48 hours, if not sooner claimed by or on behalf of its owner, to the Licensing Section of the Council and leave it in the custody of an Officer of that Section on his giving a receipt for it;
  - (b) be entitled to receive from any person to whom the property shall be re-delivered an amount equal to five pence in the pound of its estimated value (or the fare for the distance from the place of its finding to the Office of the Council, whichever be the greater) but not more than £5.00.
12. The Proprietor of a vehicle who displays in his vehicle during or at the commencement of hiring a table of fares shall not require for such hiring a fare greater than that authorised by the table of fares.

13. The Proprietor shall at the request of an authorised officer produce:
  - (a) his vehicle registration document
  - (b) a valid insurance documentat the offices of the Council's Licensing Section within seven days of the request.
14. A Proprietor shall inform the Licensing Section in writing within 72 hours after changing his/her address.
15. The Proprietor shall ensure that when a Private Hire Vehicle Driver's Licence expires and such driver is, or until the expiry of the licence was, employed by him, and no application is made for renewal of the licence, the badge granted to the driver by the Council is returned to the Council's Licensing Section within fourteen days.
16. The Proprietor shall not while driving or in charge of the vehicle: -
  - (a) Tout, solicit on a road or other public place any person to hire or to be carried in any Private Hire Vehicle; or
  - (b) Cause or procure any other person to tout or solicit on a road or public place any person to hire or to be carried in any Private Hire Vehicle; or
  - (c) Offer the vehicle for immediate hire while the vehicle is on a road or other public place.
17. The Proprietor shall within seventy-two hours disclose to the Council's Licensing Section in writing details of any conviction or any offence(s). The Council will then decide whether the licence should be suspended or revoked, having regard to the offence(s).
18. No vehicle will be accepted for licensing by the Council as a hackney carriage or private hire vehicle unless it has been certified by either the Vehicle Certification Agency or the Vehicle and Operator Services Agency as meeting the requirements of:
  - a) European Community Whole Vehicle Type Approval;
  - b) European Community Small Series Type Approval;
  - c) National Small Series Type Approval;
  - d) Individual Single Vehicle Approval; or
  - e) any relevant predecessor scheme.
19. The seat type and layout of any vehicles licensed to carry 5 or more passengers shall not be altered or amended in any way from that which subsisted on the date of issue of this licence without the written consent of the Council.
20. The glazing of the vehicle must have a light transmittance as detailed below:

The glazing of any vehicle submitted for licensing as either a hackney carriage or a private hire vehicle must have a light transmittance as detailed below:

Front windscreen; minimum light transmittance 75%;

Both front doors vehicle glass; minimum light transmittance 70%;

All remaining vehicle glass behind the two front doors; minimum light transmittance of 35%.

Note: A tolerance level of minus 4% is allowed in relation to the measured transmittance