Foreward

ASBESTOS SURVEY REPORT FOR THE PALLION CENTRE, WAVERLEY TERRACE, SUNDERLAND

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

Plan of the Building and Sample Locations

This contains a plan of the building and identifies where asbestos samples have been taken from.

Photographs of Areas Sampled

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

Survey Information

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

Priority Risk Assessments

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

5 Simple Steps to Asbestos Management

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

Commonly asked Questions

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report. This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the

checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

Information for Employees Working in Premises where Asbestos Containing Materials Exist.

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

Restrictions on use, distribution and publication of the report

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used by the Client for any other purpose.

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557938966.

Yours sincerely,

Paul Davies Assistant Director of Assurance and Property Services



Control of Asbestos Regulations 2012

Asbestos Register for

The Pallion Centre



UPRN: - J565255

TF Ref: SCH089

Location of register:-

Premises Manager / Samo: - Tenant

Date: 26 September 2024

Contact Numbers List: -

Caroline Bage Asbestos Manager - 07557 938966

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Plan of Building and Samples Location

Presumed – Fibres to ceiling (Sub level Rm 1) (Item 1) – Low Risk AP001909 – Ceiling panels (Sub level Rm 1) (Item 2) – No Risk As AP001909 – Boxing to ceiling (Sub level Rm 1) (Item 3) - No Risk AP001910 – Mastic to ceiling (Sub level Rm 1) (Item 4) - No Risk AP001911 – Residue to wall (Sub level Rm 1) (Item 5) – Low Risk AP001912 – Residue to wall (Sub level Rm 1) (Item 6) – Low Risk AP001913 – Residue to column (Sub level Rm 1) (Item 7) - No Risk AP001914 – Residue to wall (Sub level Rm 1) (Item 8) - Low Risk AP001915 – Residue to pipe (Sub level Rm 1) (Item 9) - Low Risk AP001916 - Residue to wall (Sub level Rm 1) (Item 10) - No Risk AP001917 – Gasket to flanges (Sub level Rm 1) (Item 11) – Very Low Risk AP001918 – Pipe insulation (Large) (Sub level Rm 1) (Item 12) – No Risk AP001919 – Pipe insulation (Small) (Sub level Rm 1) (Item 13) - No Risk AP001920 – Debris to beam (Sub level Rm 1) (Item 14) – Removed Aug 2015 AP001921 – Floor debris (Sub level Rm 1) (Item 15) – No Risk AP001884 – Remaining adhesive (Rm 1) (Item 16) – Very Low Risk As AP001884 – Remaining adhesive (Rm 2) (Item 17) – Very Low Risk AP001885 – Vinyl to hatch (Rm 2) (Item 18) – No Risk As AP001884 – Remaining adhesive (Rm 14) (Item 19) – Very Low Risk AP001886 – Packer (Rm 14) (Item 20) – No Risk As AP001884 – Remaining adhesive (Rm 15) (Item 21) – Very Low Risk As AP001884 – Remaining adhesive (Rm 16) (Item 22) – Very Low Risk As AP001884 – Remaining adhesive (Rm 18) (Item 23) – Very Low Risk AP001887 – Bitumen drip (Rm 19) (Item 24) – No Risk AP001888 - Adhesive to concrete (Rm 21) (Item 25) - No Risk As AP001888 – Adhesive to concrete (Rm 23) (Item 26) – No Risk As AP001888 – Adhesive to concrete (Rm 24) (Item 27) – No Risk AP001889 – Sink pads (Rm 25) (Item 28) – No Risk As AP001888 – Bitumen adhesive (Rm 25) (Item 29) – No Risk As AP001888 – Bitumen adhesive (Rm 26) (Item 30) – No Risk As AP001888 – Bitumen adhesive (Rm 28) (Item 31) - No Risk AP001890 – Stair nosing (Rm 30) (Item 32) – No Risk AP001891 – Floor tiles (Rm 32) (Item 33) – No Risk AP001892 – Bitumen adhesive (Rm 32) (Item 34) – No Risk AP001893 – Fire break (Rm 35) (Item 35) – No Risk AP001894 – Foam between hangers (Rm 35) (Item 36) – No Risk Presumed – Bitumen beneath lino (Rm 36) (Item 37) – Very Low Risk Presumed – Bitumen beneath lino (Rm 37) (Item 38) – Very Low Risk 41620-9 - Bitumen beneath lino (Rm 38) (Item 39) - No Risk As 41620-9 – Bitumen beneath lino (Rm 39) (Item 40) – No Risk As 41620-9 – Bitumen under flooring (Rm 40) (Item 41) - No Risk As 41620-9 – Bitumen under flooring (Rm 41) (Item 42) – No Risk Presumed – Textured coating (Rm 42) (Item 43) – SGS confirmed removed AP001895 – Bitumen to stramit (Rm 42) (Item 44) – No Risk AP001896 – Sink pads (Rm 42) (Item 45) - No Risk AP001897 – Sink pads (Rm 42) (Item 46) – No Risk

As AP001896 – Sink pads (Rm 49) (Item 47) – No Risk AP001898 - Firebreak (Rm 50) (Item 48) - No Risk AP001899 – Wall panels (Rm 52) (Item 49) – No Risk Presumed – Textured coating (Rm 55) (Item 50) – SGS confirmed removed AP001900 – Bitumen adhesive (Rm 58) (Item 51) – Very Low Risk AP001901 – Stair nosing (Rm 58) (Item 52) – No Risk As AP001894 – Foam to brick wall (Rm 58) (Item 53) – No Risk BS017762 – Flooring (Rm 58) (Item 54) – Very Low Risk AP001902 – Textured coating (Rm 1/03) (Item 55) – No Risk As AP001902 – Textured coating debris (Rm 1/03) (Item 56) – No Risk As AP001901 – Stair nosing (Rm 1/09) (Item 57) – No Risk AP001903 – Lino to floor (Rm 1/10) (Item 58) - Very Low Risk As AP001903 – Bitumen adhesive (Rm 1/11) (Item 59) – Very Low Risk As AP001903 – Bitumen adhesive (Rm 1/12) (Item 60) – Very Low Risk As AP001902 – Textured coating (Rm 1/13) (Item 61) - No Risk AP001904 – Foam between hanger (Rm 1/13) (Item 62) – No Risk As AP001901 – Stair nosing (Rm 1/13) (Item 63) – No Risk AP001905 – Vinyl to desk (Rm 1/18) (Item 64) – No Risk AP001906 – Floor tiles (Rm 1/21) (Item 65) – Removed 2014 AP001907 – Bitumen adhesive (Rm 1/21) (Item 66) – SGS confirmed removed As AP001901 – Stair nosing (Rm 1/21) (Item 67) – No Risk As AP001901 – Stair nosing (Rm 1/27) (Item 68) – No Risk AP001908 – Residue to timber (Rm 1/35) (Item 69) – No Risk AP001922 – Cement Flue (External) (Item 70) – Very Low Risk AP001923 – Cement Sleeve (External) (Item 71) – Very Low Risk Presumed – Cement flue (External) (Item 72) – Very Low Risk Presumed - Cement Cowl (External) (Item 73) - Removed 2014 AP001924 – Slate Roof (Engineers) (Item 74) - No Risk Presumed – All flat roofs (External) (Item 75) – Very Low Risk AP001925 – Verge tiles (External) (Item 76) – No Risk 41620-15 – Insulation board debris (Boiler Room/Rm 001) (Item 77) – Removed 2014 41620-16 – Debris to nail in timber baton (Boiler Room/Rm 001) (Item 78) – Removed 2014 41620-17 – Debris to beam (Boiler Room/Rm 001) (Item 79) – Removed 2014 As 41620-15 – Remnant board to yellow gas pipe (Boiler Room/Rm 001) (Item 80) – Removed 2014 41620-18 – Shuttering to underside of beam (Boiler Room/Rm 001) (Item 81) – Removed 2014 41620-19 – Loose lying gasket to floor (Boiler Room/Rm 001) (Item 82) – No Risk 41620-20 – Damp proof course (Boiler Room/Rm 001) (Item 83) – No Risk 41620-31 – flue situated within riser (Boiler Room/Rm 001) (Item 84) – Removed 2014 As 41620-14 – Board within cable tray (Boiler Room/Rm 001) (Item 85) – No Risk 41620-21 – Insulation board debris (Boiler Room/Rm 001) (Item 86) – Removed 2014 41620-22 – Pipework flange gasket (Boiler Room/Rm 001) (Item 87) – Removed

2014

41620-23 – General debris to floor (Boiler Room/Rm 001) (Item 88) – No Risk *Presumed – Insulation board debris (Boiler Room/Rm 001) (Item 89) – Removed 2014*

41620-24 – Panel within door (Boiler Room/Rm 001) (Item 90) – Removed SGS to confirm

41620-25 – String debris to wall (Boiler Room/Rm 001) (Item 91) – No Risk

41620-32 – Shuttering to cement flue (Boiler Room/Rm 001) (item 92) – Removed 2014

41620-1 – Mastic to air handling ductwork joints (Staff Room/Rm 005 ceiling void above) (Item 93) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (Disabled WC/Rm 006 ceiling void above) (Item 94) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (Female WC/Rm 009 ceiling void above) (Item 95) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (Shower/Rm 010 ceiling void above) (Item 96) – No Risk

41620-2 – Floor covering (Caretakers Store/Rm 011) (Item 97) – No Risk As 41620-2 – Subfloor (Caretakers Store/Rm 012) (Item 98) – No Risk 41620-3 – Packing to underside of beam (Office/Rm 015) (Item 99) – Removed

2014 41620-4 – Debris to beam (Corridor ceiling void above/Rm 017) (Item 100) – No Risk

As 41620-5 – Boxing to beam above door (Corridor ceiling void above/Rm 017) (Item 101) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (Office/Rm 018 ceiling void above) (Item 102) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (WC/Rm 019 ceiling void above) (Item 103) – No Risk

41620-6 – Packing to top of wall and underside of floor (WC/Rm 019 ceiling void above) (Item 104) – No Risk

As 41620-6 – Packing to top of wall and underside of floor (WC/Rm 020 ceiling void above) (Item 105) – No Risk

416207 – Floor covering (Cleaners cupboard/Rm 026) (Item 106) – No Risk As 41620-1 – Mastic to air handling ductwork joints (Cleaners Cupboard/Rm 026) (Item 107) – No Risk

41620-8 – Mastic to top of boiler plate (Cleaners Cupboard/Rm 026) (Item 108) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (Cleaners Cupboard/Rm 026 ceiling void above) (Item 109) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (Store Cupboard/Rm 033 ceiling void above) (Item 110) – No Risk

As 41620-1 – Mastic to air handling ductwork joints (Store Cupboard/Rm 033 ceiling void above) (Item 111) – No Risk

41620-11 – Boxing to beams (Restaurant/Rm 040 ceiling voids above) (Item 112) – Removed 2014

As 41620-11 – extractor hood surround (Kitchen/Rm 041 ceiling voids above) (Item 113) – Removed 2014

41620-13 - floor (Dry Store/Rm 042) (Item 114) - Removed 2014 As 41620-24 – Panel within door (Stairwell leading to boiler Room/Rm 057) (Item 115) – Removed 2014 41620-26 – Debris to beams (audio room/Rm 1/001 ceiling void above) (Item 116) – Removed 2014 As 41620-26 – Debris to beams (audio room/Rm 1/002 ceiling void above) (Item 117) – Removed 2014 As 41620-26 – Debris to beams (computer room/Rm 1/003 ceiling void above) (Item 118) – Removed 2014 As 41620-26 – Debris to beams (Corridor/Rm 1/004 ceiling void above) (Item 119) – Removed 2014 41620-27 – Mastic to glass panels above door (Corridor/Rm 1/011) (Item 120) – No Risk As 41620-26 – Debris to beams (Corridor/Rm 1/014 ceiling void above) (Item 121) – Removed 2014 Presumed – Adhesive to parquet flooring (Classroom/Rm 1/016) (Item 122) – Very Low Risk Presumed – Adhesive to parquet flooring (Classroom/Rm 1/017) (Item 123) - Very Low Risk Presumed – Adhesive to parquet flooring (Classroom/Rm 1/020) (Item 124) - Very Low Risk Presumed – Adhesive to parquet flooring (Classroom/Rm 1/021) (Item 125) - Very Low Risk Presumed – Adhesive to parquet flooring (Classroom/Rm 1/022) (Item 126) - Very Low Risk Presumed – Adhesive to parquet flooring (Classroom/Rm 1/023) (Item 127) - Very Low Risk Presumed – Adhesive to parquet flooring (Classroom/Rm 1/024) (Item 128) - Very Low Risk 41620-30 – Redundant pipework to wall (Male WC/Rm1/036 roof void) (Item 129) – Removed 2014 As 41620-29 – Redundant pipework to floor (Male WC/Rm1/036 roof void) (Item 130) – Removed 2014 41620-29 – Remnant roof felt (Male WC/Rm1/036 roof void) (Item 131) – Removed 2014 Presumed – Adhesive to parquet flooring (Store/Rm 1/040) (Item 132) - Very Low Risk Presumed – Adhesive to parquet flooring (Stairwell/Rm 1/041) (Item 133) - Very Low Risk 41620-33 – sealant to downpipe collars (External) (Item 134) – No Risk 41620-34 - Fillet to pitched roof at LHS elevation adj sitting area (External) (Item 135) – No Risk 41620-35 – mastic to doorframe at double red doors lhs elevation adj seating area (External) (Item 136) - No Risk 41620-36 – tiles to rear canopy exit from corridor (External) (Item 137) – Removed 2014 Presumed – Adhesive to parquet flooring (Corridor/Rm1/038) (Item 138) - Very Low Risk

Presumed - Flue pipe in wall cavity seen through grilles (Boiler Room) (Item 139) – Low Risk

Presumed – Shuttering to flue penetration behind wall grilles to chimney breast x 2 (Boiler Room) (Item 140) – Low Risk

KX001000 – Debris/Residue to stairwell wall (Boiler Room) (Item 141) – No Risk KX001001 – Debris/Residue (Boiler Room) (Item 142) – No Risk

KX001003 – Debris/Residue to concrete ceiling above pipes in area not covered by supalux (Boiler Room) (Item 143) – Medium Risk

KX001004 – Debris/Residue to pipe brackets/surfaces/penetrations of thick bore pipes (Boiler Room) (Item 144) – No Risk

KX001005 – Debris/Residue (Boiler Room) (Item 145) – No Risk

KX001006 - Debris/Residue (Boiler Room) (Item 146) - No Risk

KX001007 – Debris/Residue (Boiler Room) (Item 147) – No Risk

KX001010 – Debris/Residue to plinth under boilers furthest from stairs (Boiler Room (Item 148) – No Risk

KX000996 - Beam cladding limited inspection within (Boiler Room) (Item 149) – No Risk

KX001011 – Debris/Residue to floor, rear wall (Boiler Room) (Item 150) – No Risk KX000999 – Debris/Residue to walls at wall grilles to old flues (Boiler Room) (Item 151) – No Risk

KX001909 – Debris/Residue to floor plinths under boilers nearest stairs (Boiler Room) (Item 152) – No Risk

KX001013 – Debris/Residue shuttering remnants from pipe penetration (Boiler Room) (Item 153) – No Risk

OQ000417 – Window Sealant to wall (External) (Item 154) – No Risk

Please note the survey carried out was non-intrusive. Should major refurbishment be planned for the property, further investigation will be required.

Photographs of Areas Sampled



Item 1 Ref: Presumed

It is possible that there will be some asbestos fibres to the porous concrete ceiling of the boiler room (Sub level Room 1).

This should be encapsulated.

Item 2 Ref: AP001909



The insulating board to the ceiling in the boiler room (Sub level Room 1) does not contain asbestos.



Item 3 As AP001909

The insulating board to the high level boxing to the ceiling in the boiler room (Sub level Rm 1) does not contain asbestos.



Item 4 Ref: AP001910

The mastic between the ceiling panels to the ceiling of the boiler room (Sub level Room 001) does not contain asbestos.



The residue to the wall in the boiler room (Sub level Room 1) contains asbestos.

This is encapsulated and no works should take place on the walls.

Any change in its appearance should be recorded and passed to Property Services.



Item 6 Ref: AP001912

The residue to the wall in the boiler room (Sub level Room 1) contains asbestos.

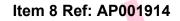
This is encapsulated and no works should take place on the walls.

Any change in its appearance should be recorded and passed to Property Services.



Item 7 Ref: AP001913

The residue to the central brick column to the plant room (Sub level Room 1) does not contain asbestos.



The residue to the wall in the boiler room (Sub level Room 1) contains asbestos.

This is encapsulated and no works should take place on the walls.

Any change in its appearance should be recorded and passed to Property Services.

Item 9 Ref: AP001915

The residue to the pipe on the wall in the boiler room (Sub level Room 1) contains asbestos.

This should have an environmental clean.

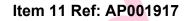
Any change in its appearance should be recorded and passed to Property Services.





Item 10 Ref: AP001916

The residue to the wall in the plant room (Sub level Room 1) does not contain asbestos.



The gaskets to the flanges in the boiler room (Sub level Room 1) contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

Item 12 Ref: AP001918

The large bore pipe insulation in the boiler room (Sub level Room 1) does not contain asbestos.





Item 13 Ref: AP001919

The small bore pipe insulation to the plant room (Sub level Room 1) does not contain asbestos.



Item 14 Ref: AP001920

The debris to the horizontal surface on the beam in the boiler room (Sub level Room 1) contained asbestos.

An environmental clean should be carried out.

Any change in its appearance should be recorded and passed to Property Services.

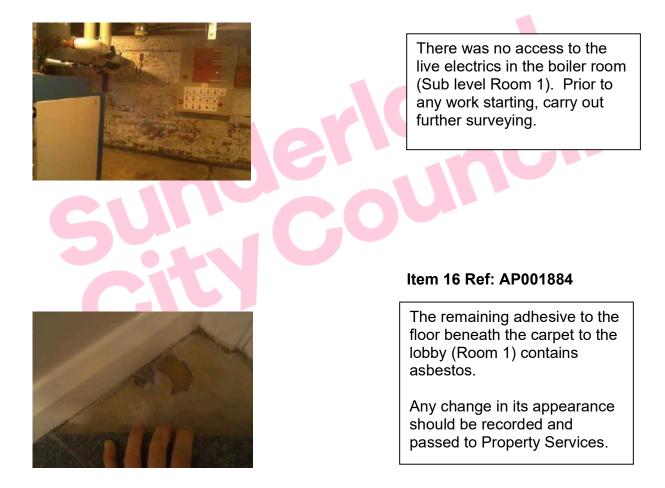


Item 15 Ref: AP001921

The general floor debris to the boiler room (Sub level Room 1) does not contain asbestos.



There is possibly asbestos within the sealed brick riser in the plant room (Sub level Room 1). Prior to any intrusive works, a survey must be carried out.

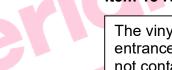




Item 17 As: AP001884

The remaining adhesive to the floor beneath the carpet and modern screed in the entrance lobby (Room 2) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.



Item 18 Ref: AP001885

The vinyl to the hatch in the entrance lobby (Room 2) does not contain asbestos.

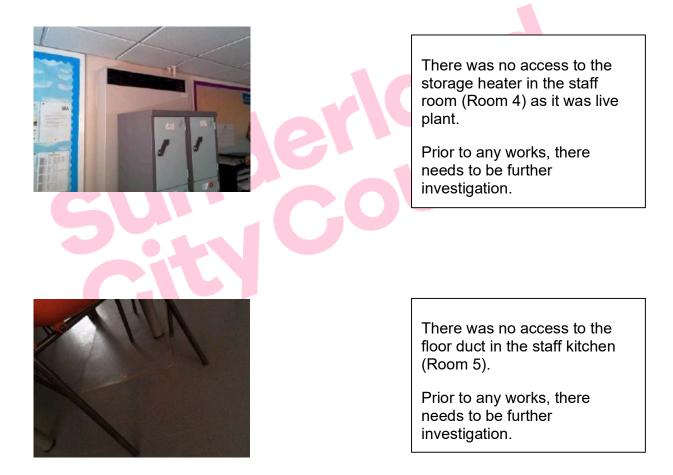




The staff lobby (Room 3) was accessed, and no suspect materials were found.



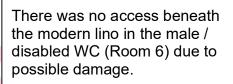
The staff room (Room 4) was accessed, and no suspect materials were found.





There was no access to the storage heater in the staff kitchen (Room 5) as it was live plant.

Prior to any works, there needs to be further investigation.



Prior to any works, there needs to be further investigation.

There was no access beneath the modern lino in the male / disabled shower (Room 7) due to possible damage.

Prior to any works, there needs to be further investigation.



There was no access beneath the modern lino in the female wc (Room 8) due to possible damage.

Prior to any works, there needs to be further investigation.



There was no access beneath the modern lino in the female shower (Room 9) due to possible damage.

Prior to any works, there needs to be further investigation.

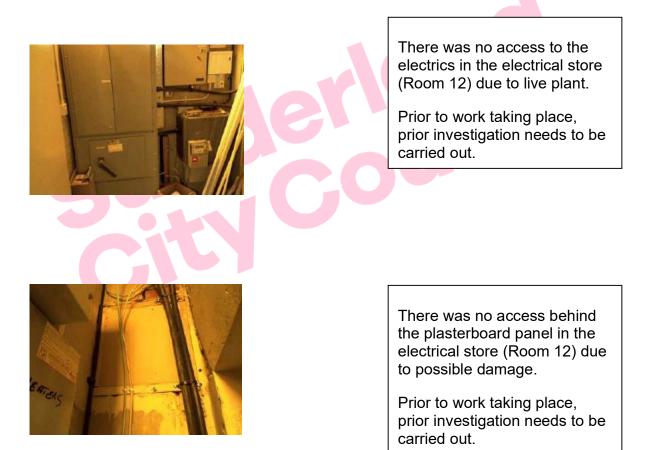


There was no access beneath the modern floor tiles to the resource room (Room 10) due to possible damage.

Prior to any works, there needs to be further investigation.



The caretakers office (Room 11) was accessed and no suspect materials were found.

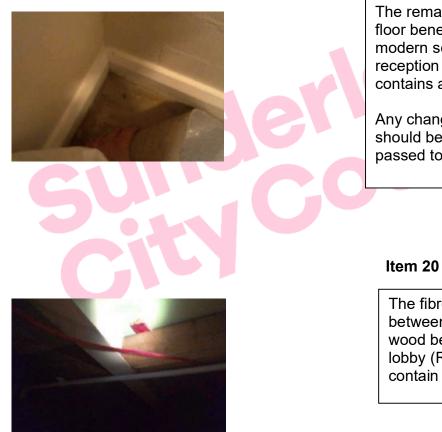




There was no access within the lift shaft (Room 13).

Prior to any works taking place, further investigation is required.

Item 19 As AP001884



The remaining adhesive to the floor beneath the carpet and modern screed in the reception lobby (Room 14) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

Item 20 Ref: AP001886

The fibreboard packer to between the concrete and the wood beam in the reception lobby (Room 14) does not contain asbestos.



Item 21 As AP001884

The remaining adhesive to the floor beneath the carpet and modern screed in the reception (Room 15) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.



Item 22 As AP001884

The remaining adhesive to the floor beneath the carpet and modern screed in the repro room (Room 16) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

The Admin office (Room 17) was accessed and no suspect materials were found.



Item 23 As AP001884

The remaining adhesive to the floor beneath the carpet and modern screed in the office (Room 18) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

Item 24 Ref: AP001887

The bitumen drip to the ceiling void in the Admin WC (Room 19) does not contain asbestos.



There was no access beneath the vinyl under the carpet in the lobby (Room 20) due to causing possible damage.

Item 25 Ref: AP001888

The adhesive to the concrete floor beneath the modern lino to the female wc (Room 21) does not contain asbestos.



There was no access beneath the modern lino to the Disabled WC (Room 22) without causing possible damage.

Prior to any works taking place investigation should be carried out.

Item 26 As: AP001888

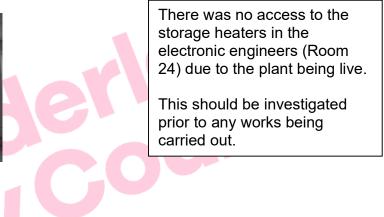
The adhesive to the concrete floor beneath the modern lino and screed to the male wc (Room 23) does not contain asbestos.



Item 27 As: AP001888



The adhesive to the concrete floor beneath the modern lino to the electronic engineers (Room 24) does not contain asbestos.



Item 28 Ref: AP001889

The bitumen sink pads to the sink in the machine shop (Room 25) do not contain asbestos.





There was no access within the heater in the machine shop (Room 25) due to live plant.

Prior to any works being carried out, further investigation will be required.

Item 29 As: AP001888

The adhesive to the concrete floor beneath the modern lino to the machine shop (Room 25) does not contain asbestos.

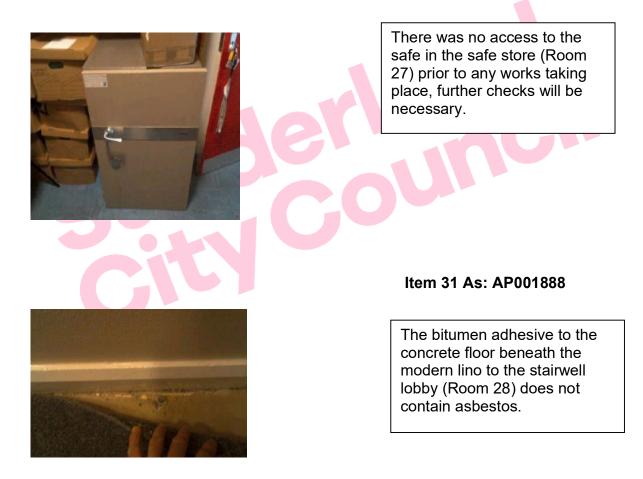
Item 30 As: AP001888

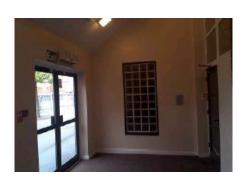
The adhesive to the concrete floor beneath the modern lino to the bar rack store (Room 26) does not contain asbestos.





The safe store (Room 27) was accessed, and no suspect materials were found.





The rear porch (Room 29) was accessed, and no suspect materials were found.

Item 32 Ref: AP001890

The stair nosing to the stairs (Room 30) does not contain asbestos.



There was no access beneath the modern lino in the corridor (Room 31) as it may have caused damage.

Prior to any works, there should be additional checks carried out.



Item 33 Ref: AP001891

The floor tiles to the boiler cupboard (Room 32) do not contain asbestos.

Item 34 Ref: AP001892

The bitumen adhesive to the floor to the boiler cupboard (Room 32) does not contain asbestos.



The stock room (Room 30) was accessed, and suspect materials were found.





The cleaners store (Room 34) was accessed, and no suspect materials were found.

Item 35 Ref: AP001893

The firebreak between the corridor and the restaurant (Room 35) within the ceiling void does not contain asbestos.

Item 36 Ref: AP001894

The foam between the metal rad hangers and brick wall in the corridor (Room 35) does not contain asbestos.





Item 37 Ref: Presumed

The bitumen beneath the modern lino and the parquet flooring in the community room (Room 36) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

Item 38 Ref: Presumed

The bitumen beneath the modern lino and the parquet flooring in the community room wc (Room 37) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.



There was no access behind the metal hatch in the community room wc (Room 37) without causing damage.

Therefore, prior to any work, further checks need to be carried out.



Item 39 Ref: 41620-9

The bitumen beneath the parquet flooring in the plumbing room (Room 38) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

There was no access to the store heater within the plumbing room (Room 38). Prior to any work, this needs to be checked out.



There was no access behind the metal hatch within the plumbing room (Room 38), without causing further damage.

Prior to any work, this needs to be checked out.





Item 40 Ref: As 41620-9

The bitumen beneath the parquet flooring in the joinery machine area (Room 39) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

There was no access to the store heater within the joinery machine area (Room 39).

Prior to any work, this needs to be checked out.



There was no access behind the metal hatch within the joinery machine area (Room 39), without causing further damage.

Prior to any work, this needs to be checked out.



There was no access to the joinery store (Room 39), therefore it should be presumed to contain asbestos unless otherwise proven.

Item 41 Ref: As 41620-9

The bitumen beneath the parquet flooring in the joinery Room (Room 40) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

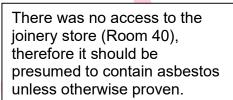


There was no access to the store heater within the joinery room (Room 40). Prior to any work, this needs to be checked out.



There was no access behind the metal hatch within the joinery area (Room 40), without causing further damage.

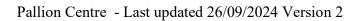
Prior to any work, this needs to be checked out.



Item 42 Ref: 41620-9

The bitumen beneath the parquet flooring in the restaurant (Room 41) is presumed to contain asbestos.

Any change in its appearance should be recorded, and passed to Property Services.





There was no access to the store heater within the restaurant (Room 41).

Prior to any work, this needs to be checked out.



There was no access behind the metal hatches within the restaurant (Room 41), without causing further damage.

Prior to any work, this needs to be checked out.

Item 43 Ref: Presumed

The textured coating to the ceiling visible within the void in the kitchen (Room 42) is presumed to contain asbestos.

SGS confirmed removed





Item 44 Ref: AP001895

The bitumen to the stramit board roof in the kitchen ceiling void (Room 42) does not contain asbestos.

Item 45 Ref: AP001896

The bitumen sink pads to the kitchen (Room 42) do not contain asbestos.



Item 46 Ref: AP001897

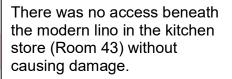
The bitumen sink pads to the sink and drainer sinks to the perimeter wall of the kitchen (Room 42) do not contain asbestos.





There was no access behind the wood access panel in the kitchen (Room 42) without causing further damage.

Prior to any works, further checks will be required.



Prior to works this needs to be checked out.

The lobby (Room 44) was accessed, and no suspect materials were found.





The kitchen wc (Room 45) was accessed and no suspect materials were found.



There was no access beneath the modern lino in the Kitchen office (Room 46) as it would cause damage.

Prior to any works, additional checks may need to be carried out.



There was no access behind the metal access hatch to the dry store (Room 47) without causing damage.

Prior to any works, additional checks may need to be carried out.



There was no access within the electrics to the dry store (Room 47) as they were live.

Prior to any disturbance, further checks with be required.



There was no access beneath the modern lino in the servery (Room 48) as it would cause

Prior to any works, additional checks may need to be carried

There was no access to the storage heater in the painting and decorating area (Room



There was no access to the painting and decorating store (Room 49).

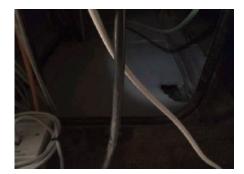
Prior to any works, additional checks may need to be carried out.

Item 47 As: AP001896

The sink pads to the underside of the sink and drainer in the Painting and decorating (Room 49) do not contain asbestos.



There was no access beneath the modern lino in the corridor (Room 50) as it would cause damage.



Item 48 Ref: AP001898

The firebreak between the corridor and the restaurant (Room 50) does not contain asbestos.



There was no access to the storage heater in the cookery area (Room 51) due to the plant being live.

Prior to any works, additional checks may need to be carried out.



There was no access behind the metal access hatch to the cookery area (Room 51) without causing damage.



There was no access beneath the modern lino in the cookery (Room 51) as it would cause damage.

Prior to any works, additional checks may need to be carried out.



There was no access within the storage heater to the cookery store (Room 52) as it was live plant.

Prior to any works, additional checks may need to be carried out.

There was no access beneath the modern lino in the cookery store (Room 52) as it would cause damage.



Item 49 Ref: AP001899

The fibreboard panels to the cookery store (Room 52) do not contain asbestos.



There was no access beneath the modern lino in the disabled wc (Room 53) as it would cause damage.

Prior to any works, additional checks may need to be carried out.



The male wc (Room 54) was accessed and no suspect materials were found.



There was no access beneath the modern lino in the shower (Room 55) as it would cause damage.

Prior to any works, additional checks may need to be carried out.

Item 50 Ref: Presumed

The textured coating to the ceiling in the shower room (Room 55) is presumed to contain asbestos.

SGS confirmed removed.

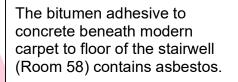
There was no access beneath the modern lino in the female wc (Room 56) as it would cause damage. Prior to any works, additional checks may need to be carried out.



There was no access beneath the modern lino to the corridor (Room 57) as it would cause damage.

Prior to any works, additional checks may need to be carried out.

Item 51 Ref: AP001900



Any change in its appearance should be noted and passed to Property Services.

Item 52 Ref: AP001901

The stair nosing to the stairs (Room 58) does not contain asbestos.



Item 53 As: AP001894

The foam between brick plaster wall and metal read hanger to the stairwell (Room 58) does not contain asbestos.



No photographic evidence available

Item 54 Ref: BS017762

The composite flooring to the stairwell (Room 58) contains asbestos.

Any changes need to be noted and passed to Property Services.

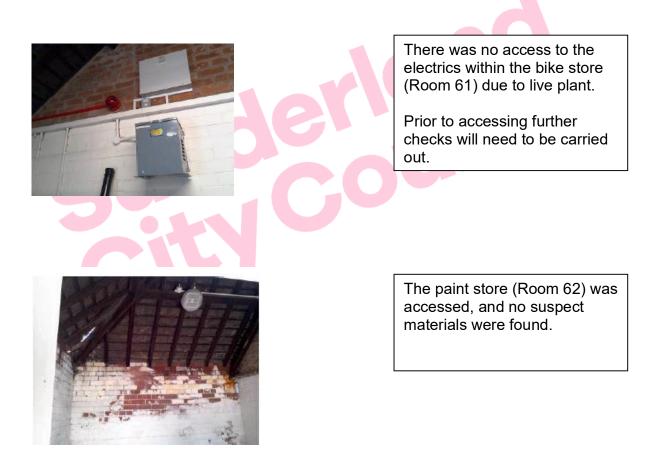
There was no access to the community room store (Room 59). Therefore, it must be presumed that it may contain asbestos.

Prior to any works being carried out, further checks will need to be done.





The health and development room (Room 60) was accessed, and no suspect materials were found.





There was no access to the electrics in the brick yard (Room 63) due to being live.

Prior to accessing further checks will need to be carried out.

The 1st floor corridor was accessed (1/01) and no suspect materials were found.

There was no access beneath the modern lino to the disabled wc (Room 1/02) as it would cause damage.

Item 55 Ref: AP001902

The textured coating above the plasterboard ceiling via the access hatch in the ladies wc (Rm 1/03) does not contain asbestos.



The textured coating debris to the plasterboard ceiling via the access hatch in the ladies wc (Rm 1/03) does not contain asbestos.



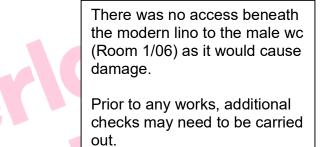


There was no access to the electrics in the cleaners store (Room 1/04) due to the plant being live.

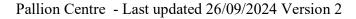


There was no access beneath the modern lino to the lobby (Room 1/05) as it would cause damage.

Prior to any works, additional checks may need to be carried out.



The lobby (Room 1/07) was accessed, and no suspect materials were found





There was no access to the electrics in the store room (Room 1/08) due to the plant being live.





Item 58 Ref: AP001903

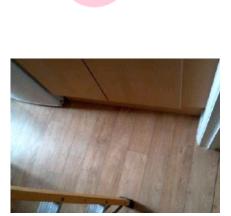
The bitumen adhesive to the floor accessed via panel under the sink in the ladies WC (Room 1/10) contains asbestos.

Any change in its appearance should be noted and passed to Property Services.

Item 59 As : AP001903

The bitumen adhesive to the concrete beneath the modern lino and screed floor in the meeting room (Room 1/11) contains asbestos.

Any change in its appearance should be noted and passed to Property Services.



Item 60 As : AP001903

The bitumen adhesive to the concrete beneath the modern lino and screed floor in the kitchen (Room 1/12) contains asbestos.

Any change in its appearance should be noted and passed to Property Services.



Item 61 As: AP001902

The textured coating to the ceiling above the plasterboard ceiling via the access hatch in the corridor (Room 1/13) does not contain asbestos.

Item 62 Ref: AP001904

The foam between the metal rad hanger and the wall in the corridor (Room 1/13) does not contain asbestos.



Item 63 As: AP001901

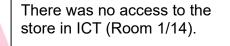
The stair nosing to the corridor in the corridor (Room 1/13) does not contain asbestos.





There was no access within the metal hatches to the wall in ICT (Room 1/14) without causing possible damage.

Prior to any works, further checks may need to be carried out.



Prior to any works, further checks may need to be carried out.



There was no access within the metal hatches to the wall in the classroom (Room 1/15) without causing possible damage.

Prior to any works, further checks may need to be carried out.



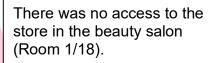
The corridor (Room 1/16) was accessed, and no suspect materials were found.





There was no access within the metal hatches to the wall in beauty salon (Room 1/18) without causing possible damage.

Prior to any works, further checks may need to be carried out.



Prior to any works, further checks may need to be carried out.

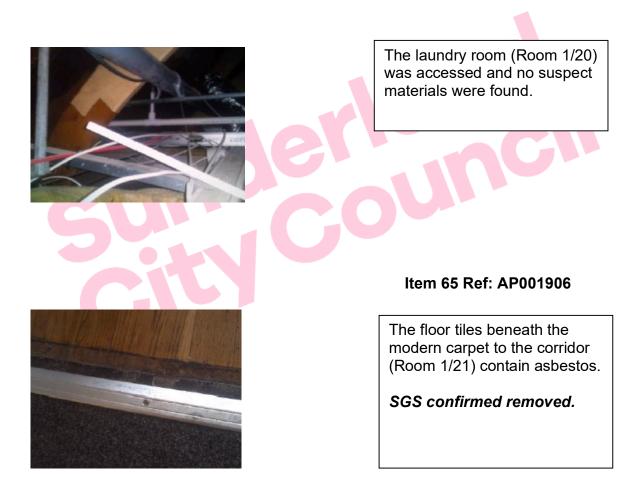


Item 64 Ref: AP001905

The vinyl to the reception desk in the beauty salon (Room 1/18) does not contain asbestos.



The salon WC (Room 1/19) was accessed, and no suspect materials were found.





Item 66 Ref: AP001907

The bitumen adhesive to the floor tiles in the corridor (Room 1/21) contains asbestos.

SGS confirmed removed.

Item 67 As: AP001901

The stair nosing to the corridor (Room 1/21) does not contain asbestos.



There was no access within the metal hatches to the wall in classroom (Room 1/22) without causing possible damage.

Prior to any works, further checks may need to be carried out.





There was no access within the metal hatches to the wall in classroom (Room 1/23) without causing possible damage.

Prior to any works, further checks may need to be carried out.



There was no access within the metal hatches to the wall in classroom (Room 1/24) without causing possible damage.

Prior to any works, further checks may need to be carried out.



There was no access within the metal hatches to the wall in classroom (Room 1/25) without causing possible damage.

Prior to any works, further checks may need to be carried out.



There was no access within the metal hatches to the wall in classroom (Room 1/26) without causing possible damage.

Prior to any works, further checks may need to be carried out.

Item 68 As: AP001901

The stair nosing to the stairwell (Room 1/27) does not contain asbestos.

Prior to any works, further checks may need to be carried out.



There was no access beneath the newly fitted carpet to the stairwell (Room 1/27) without causing possible damage.

Prior to any works, further checks may need to be carried out.



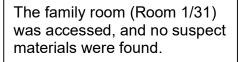


There was no access beneath the newly fitted carpet to the WC lobby (Room 1/28) without causing possible damage.

Prior to any works, further checks may need to be carried out.









There was no access beneath the modern lino to the server room (Room 1/32) without causing possible damage.

Prior to any works, further checks may need to be carried out.



The office (Room 1/33) was accessed, and no suspect materials were found.



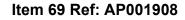
There was no access within the electrics in the office (Room 1/34) due to live plant.

Prior to any works, further checks may need to be carried out.



There was no access beneath the modern lino to the lift lobby (Room 1/35) without causing possible damage.

Prior to any works, further checks may need to be carried out.



The residue to the timber beams above the ceiling void in the lift lobby (Room 1/35) does not contain asbestos.





There was no access beneath the modern lino to graphic design (Room 1/36) without causing possible damage.

Prior to any works, further checks may need to be carried out.



There was no access beneath the modern lino to Audio Room 1 (Room 1/37) without causing possible damage.

Prior to any works, further checks may need to be carried out.

There was no access beneath the modern lino to Audio Room 2 (Room 1/38) without causing possible damage.

Prior to any works, further checks may need to be carried out.



The office (Room 1/39) was accessed, and no suspect materials were found.

There was no access above the suspended ceiling in the seminar room (Room 1/40) due to height restrictions.

Prior to any works, further checks may need to be carried out.

The roof void 1 was accessed and no suspect materials were found.



The roof void 2 was unable to be accessed due to health and safety reasons.

Prior to any works, further checks will need to be carried out.



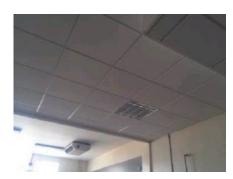
The roof void 3 was unable to be accessed due to health and safety reasons.

Prior to any works, further checks will need to be carried out.



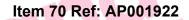
The roof void 4 was unable to be accessed due to health and safety reasons.

Prior to any works, further checks will need to be carried out.



The roof void 5 was unable to be accessed due to health and safety reasons.

Prior to any works, further checks will need to be carried out.



The cement flue to the north elevation to the external contains asbestos.

Any change in its appearance should be noted and passed to Property Services.



Item 71 Ref: AP001923

The cement sleeve to the north elevation to the external contains asbestos.

Any change in its appearance should be noted and passed to Property Services.





Item 72 Ref: Presumed

The cement flue penetrating roof is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

Item 73 Ref: Presumed

The cement cowl to the chimney stack is presumed to contain asbestos.

Removed 2014



The wood canopy to the external was accessed and no suspect materials were found.



The soffits to the seminar area are wooden.

Item 74 Ref: AP001924

The slate roof to the engineers block does not contain asbestos.



Item 75 Ref: Presumed

All flat felt roofs were presumed to have asbestos in.

Prior to any works being carried out on site, further testing should be carried out.

Any change in its appearance should be noted and passed to Property Services.



Item 76 Ref: AP001925

The verge tiles on the gable end of Roof 1 do not contain asbestos.

The soffits to the external of Roof 1 are metal.





The insulation board debris in the Boiler Room/Rm 001 contains asbestos.

Removed 2014





Item 78 Ref: 41620-16

The debris to nail in timber baton in the Boiler Room/Rm 001 contains asbestos.

Removed 2014

Item 79 Ref: 41620-17

The debris to beam in the Boiler Room/Rm 001 contains asbestos.

Removed 2014

Item 80 Ref: As 41620-15

The remnant board to yellow gas pipe in the Boiler Room/Rm 001 contains asbestos.





Item 81 Ref: 41620-18

The shuttering to underside of beam in the Boiler Room/Rm 001 contains asbestos.

Removed 2014

Item 82 Ref: 41620-19

The Loose lying gasket to floor in the Boiler Room/Rm 001 does not contain asbestos.

Item 83 Ref: 41620-20

The damp proof course in the Boiler Room/Rm 001 does not contain asbestos.



Item 84 Ref: 41620-31

The flue situated within riser in the Boiler Room/Rm 001 contains asbestos.

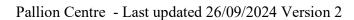
Removed 2014

Item 85 Ref: As 41620-14

The board within cable tray in the Boiler Room/Rm 001 does not contain asbestos.

Item 86 Ref: 41620-21

The insulation board debris in the Boiler Room/Rm 001 contains asbestos.





Item 87 Ref: 41620-22

The pipework flange gasket in the Boiler Room/Rm 001 contains asbestos.

Removed 2014

Item 88 Ref: 41620-23

The general debris to floor in the Boiler Room/Rm 001 does not contain asbestos.



The insulation board debris in the Boiler Room/Rm 001 is presumed to contain asbestos.





Item 90 Ref: 41620-24

The panel within door in the Boiler Room/Rm 001 contains asbestos.

SGS to confirm removed.

Item 91 Ref: 41620-25

The string debris to wall in the Boiler Room/Rm 001 does not contain asbestos.

Item 92 Ref: 41620-32

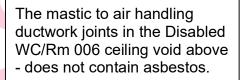
The shuttering to cement flue in the Boiler Room/Rm 001 contains asbestos.



Item 93 Ref: 41620-1

The mastic to air handling ductwork joints in the Staff Room/Rm 005 ceiling void above - does not contain asbestos.







Item 95 Ref: As 41620-1

The mastic to air handling ductwork joints in the Female WC/Rm 009 ceiling void above - does not contain asbestos.





Item 96 Ref: As 41620-1

The mastic to air handling ductwork joints in the Shower/Rm 010 ceiling void above - does not contain asbestos.

Item 97 Ref: 41620-2

The floor covering in the Caretakers Store/Rm 011 does not contain asbestos.



Item 98 Ref: 41620-2

The subfloor in the Caretakers Store/Rm 012 does not contain asbestos.

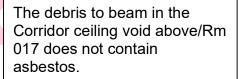


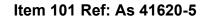
Item 99 Ref: 41620-3

The packing to underside of beam in the Office/Rm 015 contains asbestos.

Removed 2014

Item 100 Ref: 41620-4





The boxing to beam above door in the Corridor ceiling void above/Rm 017 does not contain asbestos.





Item 102 Ref: As 41620-1

The mastic to air handling ductwork joints in the Office/Rm 018 ceiling void above does not contain asbestos.

Item 103 Ref: As 41620-1





The mastic to air handling ductwork joints in the WC/Rm 019 ceiling void above does not contain asbestos.

Item 104 Ref: 41620-6

The packing to top of wall and underside of floor in the WC/Rm 019 ceiling void above does not contain asbestos.





Item 105 Ref: As 41620-6

The packing to top of wall and underside of floor in the WC/Rm 020 ceiling void above does not contain asbestos.

Item 106 Ref: 41620-7

The floor covering in the Cleaners cupboard/Rm 026 does not contain asbestos.

Item 107 Ref: As 41620-1

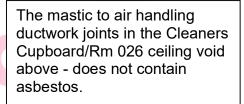
The mastic to air handling ductwork joints in the Cleaners Cupboard/Rm 026 does not contain asbestos.



Item 108 Ref: 41620-8

The mastic to top of boiler plate in the Cleaners Cupboard/Rm 026 does not contain asbestos.

Item 109 Ref: As 41620-1



Item 110 Ref: As 41620-1

The mastic to air handling ductwork joints in the Community Room/Rm 032 ceiling void above - does not contain asbestos.





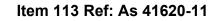
Item 111 Ref: As 41620-1

The mastic to air handling ductwork joints in the Store Cupboard /Rm 033 ceiling void above - does not contain asbestos.

Item 112 Ref: 41620-11

The boxing to beams in the Restaurant/Rm 040 ceiling voids above contains asbestos.

Removed 2014



The extractor hood surround in the Kitchen/Rm 041 ceiling voids above contains asbestos.





Item 114 Ref: 41620-13

The floor in the Dry Store/Rm 042 contains asbestos.

Removed 2014

Item 115 Ref: As 41620-24

The panel within door in the Stairwell leading to boiler Room/Rm 057 contains asbestos.

Removed 2014

Item 116 Ref: 41620-26

The debris to beams in the audio room/Rm 1/001 ceiling void above contains asbestos.



Item 117 Ref: As 41620-26

The debris to beams in the audio room/Rm 1/002 ceiling void above contains asbestos.

Removed 2014

Item 118 Ref: As 41620-26

The debris to beams in the computer room/Rm 1/003 ceiling void above contains asbestos.

Removed 2014

Item 119 Ref: As 41620-26

The debris to beams in the Corridor/Rm 1/004 ceiling void above contains asbestos.





Item 120 Ref: 41620-27

The mastic to glass panels above door in the Corridor/Rm 1/011 does not contain asbestos.

Item 121 Ref: As 41620-26

The debris to beams in the Corridor/Rm 1/014 ceiling void above contains asbestos.

Removed 2014

Item 122 Ref: Presumed

The adhesive to parquet flooring in Classroom/Rm 1/016 is presumed to contain asbestos.



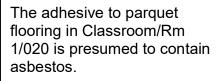


Item 123 Ref: Presumed

The adhesive to parquet flooring in Classroom/Rm 1/017 is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

Item 124 Ref: Presumed



Any change in its appearance should be noted and passed to Property Services.

Item 125 Ref: Presumed

The adhesive to parquet flooring in Classroom/Rm 1/021 is presumed to contain asbestos.





Item 126 Ref: Presumed

The adhesive to parquet flooring in Classroom/Rm 1/022 is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

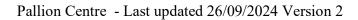
Item 127 Ref: Presumed

The adhesive to parquet flooring in Classroom/Rm 1/023 is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

Item 128 Ref: Presumed

The adhesive to parquet flooring in Classroom/Rm 1/024 is presumed to contain asbestos.





Item 129 Ref: 41620-30

The redundant pipework to wall in the Male WC/Rm1/036 roof void contains asbestos.

Removed 2014

Item 130 Ref: As 41620-29

The redundant pipework to floor in the Male WC/Rm1/036 roof void contains asbestos.

Removed 2014

Item 131 Ref: 41620-29

The remnant roof felt in the Male WC/Rm1/036 roof void contains asbestos.





Item 132 Ref: Presumed

The adhesive to parquet flooring in the Store/Rm 1/040 is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

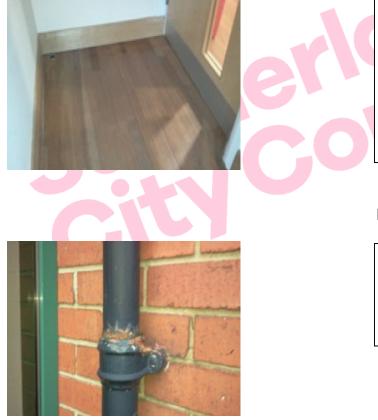
Item 133 Ref: Presumed

The adhesive to parquet flooring in the Stairwell/Rm 1/041 is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

Item 134 Ref: 41620-33

The sealant to downpipe collars (External) does not contain asbestos.





Item 135 Ref: 41620-35

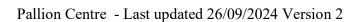
The fillet to pitched roof at LHS elevation adj sitting area (External) does not contain asbestos.

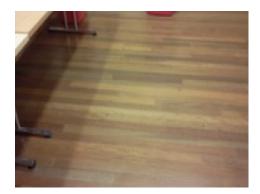
Item 136 Ref: 41620-36

The mastic to doorframe at double red doors lhs elevation adj seating area (External) does not contain asbestos.

Item 137 Ref: 41620-36

The tiles to rear canopy exit from corridor (External) contains asbestos.





Item 138 Ref: Presumed

The adhesive to parquet flooring in the Corridor/ Rm1/038 is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.

Item 139 Ref: Presumed



The flue pipe in the cavity wall seen through the grilles in the Boiler Room is presumed to contain asbestos.

Any change in its appearance should be noted and passed to Property Services.



Item 140 Ref: Presumed

The shuttering to flue penetrations behind wall grilles to chimney breast x 2 in the Boiler Room is presumed to contain asbestos.



Item 141 Ref: KX001000

The debris/residue to the stairwell wall in the Boiler Room does not contain asbestos.

Item 142 Ref: KX001001

The debris/residue in the Boiler Room does not contain asbestos.



Item 143 Ref: KX001003

The debris/residue to the concrete ceiling above pipes in the area not covered by supalux in the Boiler Room contain asbestos.





Item 144 Ref: KX001004

The debris/residue to the pipe brackets/surfaces/penetrations of thick bore pipes in the Boiler Room does not contain asbestos.

Item 145 Ref: KX001005

The debris/residue in the Boiler Room does not contain asbestos.



Item 146 Ref: KX001006

The debris/residue in the Boiler Room does not contain asbestos.





Item 147 Ref: KX001007

The debris/residue in the Boiler Room does not contain asbestos.

Item 148 Ref: KX001010

The debris/residue to plinth under boilers furthest from stairs in the Boiler Room does not contain asbestos.



Item 149 Ref: KX000996

The beam cladding in the Boiler Room does not contain asbestos. (Limited inspection within)



Item 150 Ref: KX001011

The debris/residue to the floor nearer the rear wall in the Boiler Room does not contain asbestos.

Item 151 Ref: KX000999





Item 153 Ref: KX001013

The debris/residue shuttering remnants from pipe penetration (Boiler Room) does not contain asbestos.

Item 154 Ref: OQ000417



Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liasing with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

<u>Step 1 – Receiving the Register</u>

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at <u>least 21 days</u> before the work is due to commence.

Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must:

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

Step 5 – Monitoring the Register

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Coordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact")
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.

Commonly Asked Questions.

- How often should SAMO's undertake inspections of asbestos containing materials?
 The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.
- What should a SAMO do if the asbestos containing materials are disturbed or damaged? The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.
- Can employees put up decorations onto asbestos containing materials? No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.
- Can a room with asbestos containing materials in the ceiling and wall be painted?

Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.

- Why isn't all asbestos containing materials removed from buildings? Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- When will asbestos containing material be removed from my building? Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- What should a SAMO do if he/she has had no training in use of the register?

The SAMO should ring the Departmental Co-ordinator who will arrange training.

<u>Form 2</u>

Inspection Schedule

Picture	Location	Risk	Inspection Frequency	Date of return
Item 1	Fibres to ceiling - Sub level rm 1	Low	Do not	Inspect
Item 2	No asbestos	Is present		
Item 3	No asbestos	Is present		
Item 4	No asbestos	Is present		
Item 5	Residue to wall – Sub level Rm 1	Low	6 monthly	03.02.25
Item 6	Residue to wall – Sub level rm 1	Low	6 monthly	03.02.25
Item 7	No asbestos	Is present		
Item 8	Residue to wall – Sub level Rm 1	Low	6 monthly	03.02.25
Item 9	Residue to pipe – Sub level Rm 1	Low	6 monthly	03.02.25
Item 10	No asbestos	Is present		
Item 11	Gasket to flanges – Sub level Rm 1	Very Low	12 monthly	<mark>03.08.24</mark>
Item 12	No asbestos	Is present		
Item 13	No asbestos	Is Present		
Item 14	Debris to beam – Sub level Rm 1		Removed	Aug 2015
Item 15	No asbestos	Is present		
Item 16	Remaining adhesive - Rm 1	Very Low	12 monthly	<mark>03.08.24</mark>
Item 17	Remaining adhesive – Rm 2	Very Low	12 monthly	<mark>03.08.24</mark>
Item 18	No asbestos	Is present		
Item 19	Adhesive to floor – Rm 14	Very Low	12 monthly	03.08.24
Item 20	No asbestos	Is present		
Item 21	Adhesive to Floor – Rm 15	Very Low	12 monthly	03.08.24
Item 22	Adhesive to floor - Rm 16	Very Low	12 monthly	<mark>03.08.24</mark>

Item 23	Adhesive to floor –	Very Low	12 monthly	<mark>03.08.24</mark>
	Rm 18	-		
Item 24	No asbestos	Is present		
Item 25	No asbestos	Is present		
Item 26	No asbestos	Is present		
Item 27	No asbestos	Is present		
Item 28	No asbestos	Is present		
Item 29	No asbestos	Is present		
Item 30	No asbestos	Is present		
Item 31	No asbestos	Is present		
Item 32	No asbestos	Is present		
Item 33	No asbestos	Is present		
Item 34	No asbestos	Is present		
Item 35	No asbestos	Is present		
Item 36	No asbestos	Is present		
Item 37	Bitumen under	Very Low	12 monthly	03.08.24
	flooring – Rm 36			
Item 38	Bitumen under	Very Low	12 monthly	03.08.24
item 50	flooring – Rm 37	Very Low	12 montiny	03.00.24
	nooning run or			
Item 39	No asbestos	Is present		
Item 40	No asbestos	Is present		
Item 41	No asbestos	Is present		
Item 42	No asbestos	Is present		
Item 43	Textured coating in	Very Low	SGS confirmed	removed
	void – Rm 42			
Item 44	No asbestos	Is present		
Item 45	No asbestos	Is present		
Item 46	No asbestos	Is present		
Item 47	No asbestos	ls present		
Item 48	No asbestos	Is present		
Item 49	No asbestos	Is present		
Item 50	Textured coating –	Very Low	SGS confirmed	removed
	Rm 55			
Item 51	Adhesive to floor –	Very Low	12 monthly	<mark>03.08.24</mark>
	Rm 58			
Item 52	No asbestos	Is present		
Item 53	No asbestos	Is present		
Item 54	Flooring – Rm 58	Very Low	12 monthly	<mark>03.08.24</mark>
Item 55	No asbestos	Is present		
Item 56	No asbestos	Is present		
Item 57	No asbestos	ls present		

Item 58	Lino to the floor - Rm 1/10	Very Low	12 monthly	<mark>03.08.24</mark>
Item 59	Bitumen adhesive – Rm 1/11	Very Low	12 monthly	03.08.24 from ground level
Item 60	Bitumen adhesive – Rm 1/12	Very Low	12 monthly	03.08.24 from ground level
Item 61	No asbestos	Is present		
Item 62	No asbestos	Is present		
Item 63	No asbestos	Is present		
Item 64	No asbestos	Is present		
Item 65	Floor tiles – Rm 1/21		Removed	2014
ltem 66	Bitumen adhesive - Rm 1/21	Very Low	SGS confirmed	removed
Item 67	No asbestos	Is present		
Item 68	No asbestos	Is present		
Item 69	No asbestos	Is present		
Item 70	Cement Flue to roof - External	Very Low	12 monthly	03.08.24 from
C				ground level
Item 71	Cement sleeve – External	Very Low	12 monthly	03.08.24 from ground level
Item 72	Cement Flue – External	Very Low	12 monthly	03.08.24 from ground level
Item 73	Cement Cowl – External		Removed	2014
Item 74	No asbestos	Is present		
Item 75	All flat roofs – External	Very Low	12 monthly	03.08.24 from ground level
Item 76	No asbestos	Is present		
Item 77	Insulation board debris (Boiler Room/Rm 001)		Removed	2014

ltem 78	Debris to nail in timber baton (Boiler Room/Rm 001)		Removed	2014
Item 79	Debris to beam (Boiler Room/Rm 001)		Removed	2014
Item 80	Remnant board to yellow gas pipe (Boiler Room/Rm 001)		Removed	2014
Item 81	Shuttering to underside of beam (Boiler Room/Rm 001)		Removed	2014
Item 82	No asbestos	Is present		
Item 83	flue situated within riser (Boiler Room/Rm 001)		Removed	2014
Item 84	No asbestos	Is present		
Item 85	No asbestos	Is present		
Item 86	Insulation board debris (Boiler Room/Rm 001)	er	Removed	2014
Item 87	Pipework flange gasket (Boiler Room/Rm 001)	20	Removed	2014
Item 88	No asbestos	Is present		
Item 89	Presumed – Insulation board debris (Boiler Room/Rm 001)		Removed	2014
Item 90	Panel within door (Boiler Room/Rm 001)	Very Low	SGS to confirm	removed
Item 91	No asbestos	Is present		
Item 92	Shuttering to cement flue (Boiler Room/Rm 001)		Removed	2014
Item 93	No asbestos	Is present		
Item 94	No asbestos	Is present		
Item 95	No asbestos	Is present		
Item 96	No asbestos	Is present		
Item 97	No asbestos	Is present		
Item 98	No asbestos	Is present		
ltem 99	Packing to underside of beam		Removed	2014

	(Office/Rm 015)			
Item 100	No asbestos	Is present		
Item 101	No asbestos	Is present		
Item 102	No asbestos			
Item 102	No asbestos	Is present		
		Is present		
Item 104	No asbestos	Is present		
Item 105	No asbestos	Is present		
Item 106	No asbestos	Is present		
Item 107	No asbestos	Is present		
Item 108	No asbestos	Is present		
Item 109	No asbestos	Is present		
Item 110	No asbestos	Is present		
Item 111	No asbestos	Is present		
Item 112	Boxing to beams		Removed	2014
	(Restaurant/Rm 040			
	ceiling voids above)			
Item 113	extractor hood		Removed	2014
	surround			
	(Kitchen/Rm 041			
	ceiling voids above)			
Item 114	floor (Dry Store/Rm		Removed	2014
	042)			
Item 115	Panel within door		Removed	2014
	(Stairwell leading to			
	boiler Room/Rm			
	057)			
Item 116	Debris to beams		Removed	2014
	(audio room/Rm			
	1/001 ceiling void			
	above)			
Item 117	Debris to beams		Removed	2014
	(audio room/Rm			
	1/002 ceiling void			
	above)			
Item 118	Debris to beams		Removed	2014
	(computer room/Rm			
	1/003 ceiling void			
	above)			
Item 119	Debris to beams		Removed	2014
	(Corridor/Rm 1/004			
	ceiling void above)			
Item 120	Mastic to glass		Removed	2014
	panels above door			
	(Corridor/Rm 1/011)			
Item 121	Debris to beams		Removed	2014
	(Corridor/Rm 1/014			
	ceiling void above)			
L		I	1	

Item 122	Presumed - Adhesive to parquet flooring (Classroom/Rm 1/016)	Very Low	12 monthly	03.08.24
Item 123	Presumed – Adhesive to parquet flooring (Classroom/Rm 1/017)	Very Low	12 monthly	<u>03.08.24</u>
Item 124	Presumed – Adhesive to parquet flooring (Classroom/Rm 1/020)	Very Low	12 monthly	03.08.24
Item 125	Presumed – Adhesive to parquet flooring (Classroom/Rm 1/021)	Very Low	12 monthly	03.08.24
Item 126	Presumed – Adhesive to parquet flooring (Classroom/Rm 1/022)	Very Low	12 monthly	03.08.24
Item 127	Presumed – Adhesive to parquet flooring (Classroom/Rm 1/023)	Very Low	12 monthly	03.08.24
Item 128	Presumed – Adhesive to parquet flooring (Classroom/Rm 1/024)	Very Low	12 monthly	<mark>03.08.24</mark>
Item 129	Redundant pipework to wall (Male WC/Rm1/036 roof void)		Removed	2014
Item 130	Redundant pipework to floor (Male WC/Rm1/036 roof void)		Removed	2014
Item 131	Remnant roof felt (Male WC/Rm1/036 roof void)		Removed	2014
Item 132	Presumed –	Very Low	12 monthly	<mark>03.08.24</mark>

	Adhesive to			
	parquet flooring			
	(Store/Rm 1/040)			
Item 133	Presumed –	Very Low	12 monthly	03.08.24
nem 100	Adhesive to	Very Low	12 montiny	00.00.24
	parquet flooring			
	(Stairwell/Rm			
	1/041)			
Item 134	No asbestos	Is present		
Item 135	No asbestos	Is present		
Item 136	No asbestos	Is present		
Item 137	tiles to rear canopy		Removed	2014
	exit from corridor			
	(External)			
Item 138	Presumed –	Very Low	12 monthly	<mark>03.08.24</mark>
	Adhesive to			
	parquet flooring			
	(Corridor/Rm1/038)			
Item 139	Flue pipe in wall	Low	6 monthly	03.08.24
	cavity seen			
	through grilles			
	(Boiler Room)			
Item 140	Shuttering to flue	Low	6 monthly	03.08.24
	penetration behind			
	wall grilles to			
	chimney breast x 2 (Boiler Room)			
Item 141	No asbestos	Is present		
Item 141	No asbestos	Is present		
Item 143	Debris/Residue to	Medium	3 monthly	To be
item 145	concrete ceiling	Weulum	Smontiny	removed
	above pipes in			Temoveu
	area not covered			
	by supalux (Boiler			
	Room)			
Item 144	No asbestos	Is present		
Item 145	No asbestos	Is present		
Item 146	No asbestos	Is present		
Item 147	No asbestos	Is present		
Item 148	No asbestos	ls present		
Item 149	No asbestos	Is present		
Item 150	No asbestos	Is present		
Item 151	No asbestos	Is present		
Item 152	No asbestos	Is present		
Item 153	No asbestos	Is present		
Item 154	No asbestos	Is present		

<u>Form 2</u>

Periodic Return

School	
Date of Inspection	
Inspection By (signature)	
Print Name	

Good Practice Guidance:

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration since the last inspection
- Replace missing/damaged asbestos labels/stickers

 Ref:
 Condition Same/change
 Action Required Yes/No
 Comments

For Office Use Only

Actions Required	
Actions Completed	
Alterations to Register	