

## **Foreward**

ASBESTOS SURVEY REPORT FOR HENDON HEALTH CENTRE, MEABURN TERRACE, SUNDERLAND, SR1 2RN

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

### **Plan of the Building and Sample Locations**

This contains a plan of the building and identifies where asbestos samples have been taken from.

### **Photographs of Areas Sampled**

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

### **Survey Information**

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

### **Priority Risk Assessments**

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

### **5 Simple Steps to Asbestos Management**

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

### **Commonly asked Questions**

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by

competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

### **Information for Employees Working in Premises where Asbestos Containing Materials Exist.**

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

### **If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.**

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

### **Restrictions on use, distribution and publication of the report**

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Paul Davies  
Assistant Director of Assurance and Property Services

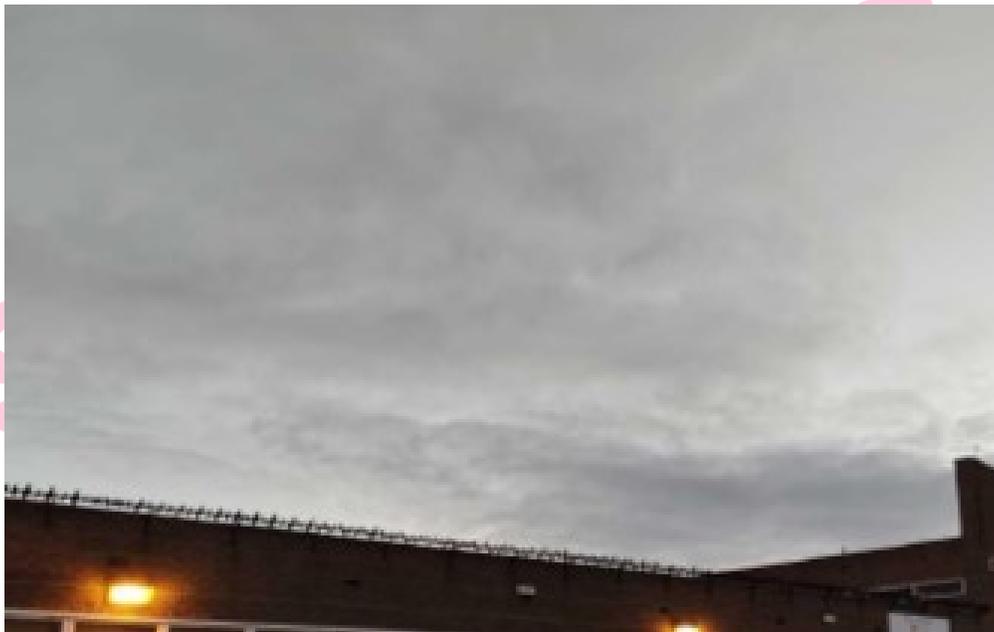
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# Sunderland City Council

*Control of Asbestos  
Regulations 2012*

## Asbestos Register for

**Hendon Health Centre, Meaburn Terrace, Sunderland**



**UPRN: - 21-40548**

**TF Ref:**

**Location of register:-**

**Premises Manager / Samo: - Tenant**

**Date: 19 December 2024**

**Contact Numbers List: -**

**Caroline Bage Asbestos Manager – 07557 938966**

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## Plan of Building and Samples Location

- (Item 1) Ref: 21-40548-1 Remaining noising treads to floor (Area 4/Landing and Stairs) – Low Risk
- (Item 2) Ref: 21-40548-2 – Sink pad (Area 20/Kitchen and Cupboard) – No Risk
- (Item 3) Ref: 21-40548-3 – Sink pad (Area 22/PlayRoom) – No Risk
- (Item 4) Ref: 21-40548-4 – Sink pad (Area 23/Children’s WC) – No Risk
- (Item 5) Ref: 21-40548-4 – Sink pad (Area 25/Playroom 2) – No Risk
- (Item 6) Ref: 21-40548-4 – Sink pad (Area 27/Children’s WC 2) – No Risk
- (Item 7) Ref: 21-40548-5 – Sink pad (Area 29/Laundry) – No Risk
- (Item 8) Ref: 21-40548-6 – Sink pad (Area 35/Family Room) – No Risk
- (Item 9) Ref: 21-40548-7 – Cupboard Ceiling (Area 42/Male WC and Cupboard) – No Risk
- (Item 10) Ref: 21-40548-8 – Toilet (Area 43/Female WC) – No Risk
- (Item 11) Ref: 21-40548-9 – Floor tiles and adhesive (Area 44/Store Cupboard) – No Risk
- (Item 12) Ref: 21-40548-10 – Sink pad (Area 48/Kitchen young mums) – No Risk
- (Item 13) Ref: 21-40548-11 – Debris to tops of suspended ceiling tiles from flat roof above (Area 56/Cloaks) – Removed February 2022
- (Item 14) Ref: 21-40548-8 – Toilet (Area 58/Male WC) – No Risk
- (Item 15) Presumed – Cement shuttering within ceiling void (Area 62/Corridor 2) – Very Low Risk
- (Item 16) Presumed – Ceiling (Area 64/Main entrance) – Very Low Risk
- (Item 17) Ref: 21-40548-13 – Floor tiles and adhesive (Area 65/Switch Room) – No Risk
- (Item 18) Ref: 21-40548-14 – Floor tiles and adhesive (Area 66/Main Entrance Store) – No Risk
- (Item 19) Ref: 21-40548-15 – Sealant to duct joints (Area 67/Foyer 2 and Cupboard) – Very Low Risk
- (Item 20) Ref: 21-40548-16 – Infill panels (Area 73/Stairwell) – No Risk
- (Item 21) Presumed – Shuttering within ceiling void (Area 75/Corridor 3) – Very Low Risk
- (Item 22) Presumed – Gasket to close coupled pipe flanges (Area 75/Corridor 3) – Very Low Risk
- (Item 23) Presumed – Cement shuttering within ceiling void (Area 79/Office 10) – Very Low Risk
- (Item 24) Presumed – Cement shuttering within ceiling void (Area 80/WC accessible) – Very Low Risk
- (Item 25) Presumed – Cement shuttering within ceiling void (Area 85/Kitchen 2) – Very Low Risk
- (Item 26) Presumed – Ceiling (Area 88/Office and Cupboard) – Very Low Risk
- (Item 27) Ref: 21-40548-14 – Floor tiles and adhesive (Area 88/Office and Cupboard) – No Risk
- (Item 28) Presumed – Cement shuttering within ceiling void (Area 89/Office 14) – Very Low Risk

- (Item 29) Ref: 21-40548-18 – Sealant to metal window frames (Area 95/External) – Very Low Risk
- (Item 30) Ref: 21-40548-19 – Sealant to glazing on metal frames (Area 95/External) – Very Low Risk
- (Item 31) Ref: 21-40548-20 – Damp proof course (Area 95/External) – Very Low Risk
- (Item 32) Ref: 21-40548-21 – Sealant to timber external door frame (Area 95/External) – Very Low Risk

**Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.**

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## Photographs of Areas Sampled

### **Item 1 Ref: 21-40548-1**



The remaining noising treats to floor (Area 4/Landing and Stairs) contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 2 Ref: 21-40548-2**



The sink pad (Area 20/Kitchen and Cupboard) does not contain asbestos.

### **Item 3 Ref: 21-40548-3**



The sink pad (Area 22/Playroom) does not contain asbestos.

**Photographs of Areas Sampled (Cont)**

**Item 4 Ref: 21-40548-4**



The sink pad (Area 23/Children's WC) does not contain asbestos.

**Item 5 Ref: 21-40548-4**



The sink pad (Area 25/Playroom 2) does not contain asbestos.

**Item 6 Ref: 21-40548-4**



The sink pad (Area 27/Children's WC 2) does not contain asbestos.

**Photographs of Areas Sampled (Cont)**

**Item 7 Ref: 21-40548-5**



The sink pad (Area 29/Laundry) does not contain asbestos.

**Item 8 Ref: 21-40548-6**



The sink pad (Area 35/Family Room) does not contain asbestos.

**Item 9 Ref: 21-40548-7**



The cupboard ceiling (Area 42/Male WC and Cupboard) does not contain asbestos.

## Photographs of Areas Sampled (Cont)

### **Item 10 Ref: 21-40548-8**



The toilet (Area 43/Female WC) does not contain asbestos.

### **Item 11 Ref: 21-40548-9**



The floor tiles and adhesive (Area 44/Store Cupboard) does not contain asbestos.

### **Item 12 Ref: 21-40548-10**



The sink pad (Area 48/Kitchen young mums) does not contain asbestos.

## Photographs of Areas Sampled (Cont)

### **Item 13 Ref: 21-40548-11**



The debris to tops of suspended ceiling tiles from flat roof above (Area 56/Cloaks) contains asbestos.

Removed February 2022

### **Item 14 Ref: 21-40548-8**



The toilet (Area 58/Male WC) does not contain asbestos.

### **Item 15 Ref: Presumed**



The cement shuttering within ceiling void (Area 62/Corridor 2) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

## Photographs of Areas Sampled (Cont)

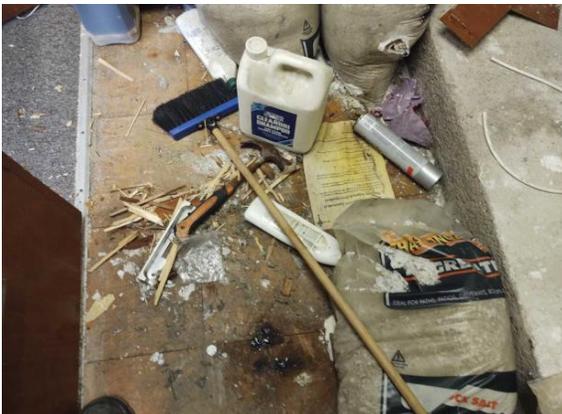
### **Item 16 Ref: Presumed**



The ceiling (Area 64/Main entrance) is presumed to contain asbestos.

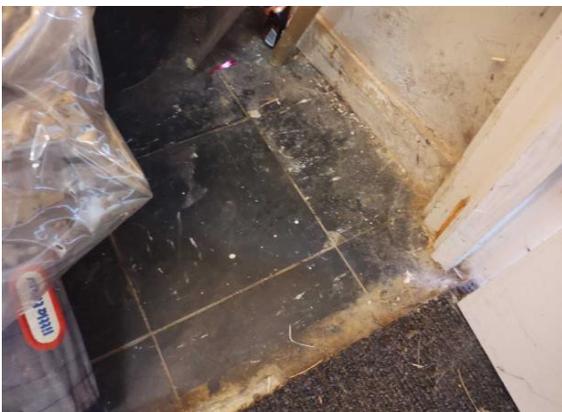
Any change in its appearance should be recorded and passed to Property Services.

### **Item 17 Ref: 21-40548-13**



The floor tiles and adhesive (Area 65/Switch Room) do not contain asbestos.

### **Item 18 Ref: 21-40548-14**



The floor tiles and adhesive (Area 66/Main Entrance Store) do not contain asbestos.

## Photographs of Areas Sampled (Cont)

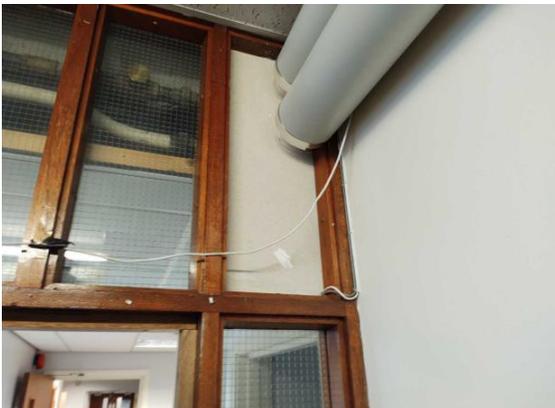
### **Item 19 Ref: 21-40548-15**



The sealant to duct joints (Area 67/Foyer 2 and Cupboard) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 20 Ref: 21-40548-16**



The infill panels (Area 73/Stairwell) do not contain asbestos.

### **Item 21 Ref: Presumed**



The shuttering within ceiling void (Area 75/Corridor 3) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

## Photographs of Areas Sampled (Cont)

### **Item 22 Ref: Presumed**



The gasket to close coupled pipe flanges (Area 75/Corridor 3) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 23 Ref: Presumed**



The cement shuttering within ceiling void (Area 79/Office 10) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 24 Ref: Presumed**



The cement shuttering within ceiling void (Area 80/WC accessible) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

## Photographs of Areas Sampled (Cont)

### **Item 25 Ref: Presumed**



The cement shuttering within ceiling void (Area 85/Kitchen 2) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 26 Ref: Presumed**



The ceiling (Area 88/Office and Cupboard) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 27 Ref: 21-40548-14**



The floor tiles and adhesive (Area 88/Office and Cupboard) do not contain asbestos.

## Photographs of Areas Sampled (Cont)



### **Item 28 Ref: Presumed**

The cement shuttering within ceiling void (Area 89/Office 14) is presumed to contain asbestos.

Any change in its appearance should be recorded and passed to Property Services.

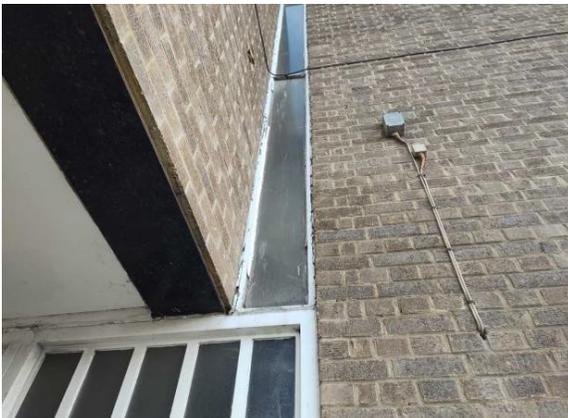
### **Item 29 Ref: 21-40548-18**



The sealant to metal window frames (Area 95/External) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 30 Ref: 21-40548-19**



The sealant to glazing on metal frames (Area 95/External) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

## Photographs of Areas Sampled (Cont)

### **Item 31 Ref: 21-40548-20**



The damp proof course (Area 95/External) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

### **Item 32 Ref: 21-40548-21**



The sealant to timber external door frame (Area 95/External) contains asbestos.

Any change in its appearance should be recorded and passed to Property Services.

## Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liaising with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

### Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

### Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

### Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at least 21 days before the work is due to commence.

#### Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

#### Step 5 – Monitoring the Register

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Co-ordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact ..... " )
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557 938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

**In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.**

## Commonly Asked Questions.

- **How often should SAMO's undertake inspections of asbestos containing materials?**  
The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.
- **What should a SAMO do if the asbestos containing materials are disturbed or damaged?**  
The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.
- **Can employees put up decorations onto asbestos containing materials?**  
No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.
- **Can a room with asbestos containing materials in the ceiling and wall be painted?**  
Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.
- **Why isn't all asbestos containing materials removed from buildings?**  
Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- **When will asbestos containing material be removed from my building?**  
Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- **What should a SAMO do if he/she has had no training in use of the register?**  
The SAMO should ring the Departmental Co-ordinator who will arrange training.

**Form 2**Inspection Schedule

Picture	Location	Risk	Inspection Frequency	Date of return
<b>Item 1</b>	<b>Remaining noising treats to floor (Area 4/Landing and Stairs)</b>	<b>Low Risk</b>	<b>6 monthly</b>	<b>23.06.2025</b>
<i>Item 2</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 3</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 4</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 5</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 6</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 7</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 8</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 9</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 10</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 11</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 12</i>	<i>No asbestos</i>	<i>Is present</i>		
Item 13	Debris to tops of suspended ceiling tiles from flat roof above (Area 56/Cloaks)	Low Risk	6 monthly	Removed February 2022
<i>Item 14</i>	<i>No asbestos</i>	<i>Is present</i>		
<b>Item 15</b>	<b>Cement shuttering within ceiling void (Area 62/Corridor 2)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 16</b>	<b>Ceiling (Area 64/Main entrance)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<i>Item 17</i>	<i>No asbestos</i>	<i>Is present</i>		
<i>Item 18</i>	<i>No asbestos</i>	<i>Is present</i>		
<b>Item 19</b>	<b>Sealant to duct joints (Area 67/Foyer 2 and Cupboard)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<i>Item 20</i>	<i>No asbestos</i>	<i>Is present</i>		
<b>Item 21</b>	<b>Shuttering within ceiling</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>

	<b>void (Area 75/Corridor 3)</b>			
<b>Item 22</b>	<b>Gasket to close coupled pipe flanges (Area 75/Corridor 3)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 23</b>	<b>Cement shuttering within ceiling void (Area 79/Office 10)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 24</b>	<b>Cement shuttering within ceiling void (Area 80/WC accessible)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 25</b>	<b>Cement shuttering within ceiling void (Area 85/Kitchen 2)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 26</b>	<b>Ceiling (Area 88/Office and Cupboard)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>23/12/2025</b>
<b>Item 27</b>	<b>No asbestos</b>	<b>Is present</b>		
<b>Item 28</b>	<b>Cement shuttering within ceiling void (Area 89/Office 14)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 29</b>	<b>Sealant to metal window frames (Area 95/External)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 30</b>	<b>Sealant to glazing on metal frames (Area 95/External)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 31</b>	<b>Damp proof course (Area 95/External)</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>
<b>Item 32</b>	<b>Sealant to timber external door frame</b>	<b>Very Low Risk</b>	<b>12 monthly</b>	<b>13/12/2025</b>

	<b>(Area 95/External)</b>			
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**Form 2**

Periodic Return

<b>School/Site</b>	
<b>Date of Inspection</b>	
<b>Inspection By (signature)</b>	
<b>Print Name</b>	

**Good Practice Guidance:**

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration since the last inspection
- Replace missing/damaged asbestos labels/stickers

Ref:                      Condition                      Action Required                      Comments  
Same/change                      Yes/No

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<b>Actions Required</b>	
<b>Actions Completed</b>	
<b>Alterations to Register</b>	