

## **Foreward**

ASBESTOS SURVEY REPORT FOR ELDON GROVE ACADEMY, ELDON GROVE, HARTLEPOOL, TS26 9LY

I have enclosed for your information and retention the most recent asbestos survey (Management) which applies to the property stated above. The purpose of the survey is to identify as far as possible, the materials containing asbestos fibres in your property.

The attached report is divided in sections so as to give as much information as possible, a basic reference section for use by premises managers and a more detailed report for use by contractors on site etc.

### **Plan of the Building and Sample Locations**

This contains a plan of the building and identifies where asbestos samples have been taken from.

### **Photographs of Areas Sampled**

This section contains photographs of all the areas where samples were taken. These photographs can be used when carrying out the periodic inspections to see if there has been any change or deterioration in its condition.

### **Survey Information**

This section contains the survey information as printed from the central database held at Land and Property. It describes the type of asbestos present, its location, condition etc. Contractors should be shown this section along with the others when they are shown the register prior to starting any work.

### **Priority Risk Assessments**

This section contains assessments which have been created using information from the survey and information on your property. This assessment helps to determine how often periodic checks on any asbestos need to be carried out by your Samo.

### **5 Simple Steps to Asbestos Management**

This section details procedures for managing asbestos in your property. It gives guidance on the register, the inspections, any planned work and what to do when contractors arrive on site.

### **Commonly asked Questions**

This section covers questions most commonly asked and can be referred to as/when the need arises.

The building has been surveyed as comprehensively as possible, all potentially fibrous materials have been examined and where necessary analysed by competent UKAS accredited analysts and the findings of both recorded in the report.

This report is an important document and must be referred to before any building works are carried out. The report must be kept with your handbook and the checklists completed on a regular basis. You will be reminded when your specific checklists are due for submission.

### **Information for Employees Working in Premises where Asbestos Containing Materials Exist.**

Asbestos is made up of fibrous materials, which are flexible, mechanically strong and resistant to stretching, heat and chemicals. As a consequence asbestos has been used extensively in buildings. Examples of asbestos containing materials found in buildings include exterior asbestos cement cladding; gutters and pipes; fireproof sprays on structural steel joists; insulation boards in service ducts and wall partitions; ceiling and floor tiles and pipe and boiler lagging.

Asbestos containing products can produce very small fibrous dust particles, which can not be seen by the naked eye. It is only when these fibres become airborne, due to damage, deterioration, disturbance etc, that there is a risk to health.

### **If asbestos is maintained in good condition and is not disturbed or damaged it does not pose a health risk.**

The authority has a management system for ensuring that you are not exposed to asbestos containing materials that are in poor condition and may pose a health risk. This system is based on sound principals laid down by legislation and associated codes of practice and guidance.

It is not appropriate simply to remove all asbestos containing materials in buildings. Asbestos materials that are sound, undamaged and not releasing dust should be left alone. Any disturbance to such materials, however carefully controlled, will release fibres and be counter-productive.

Within the building you occupy, your department has nominated a Site Asbestos Monitoring Officer (SAMO). This individual is responsible for inspecting the asbestos containing materials to ensure they are not in a dangerous condition. Should you have any concerns about suspect materials within your premises you should contact the SAMO.

### **Restrictions on use, distribution and publication of the report**

We accept no responsibility or liability for the consequences of this document being used for purpose other than for which it was commissioned.

To the extent that the document is based on the information available at the time of writing, Sunderland City Council accepts no liability for any consequences should this report be used for any other purpose

If you require any further information regarding the report or its application please contact Caroline Bage, Asbestos Manager on Tel: 07557 938966.

Yours sincerely,

Paul Davies  
Assistant Director of Business and Property Services

Sunderland  
City Council

# Sunderland City Council

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*Control of Asbestos  
Regulations 2012*

## **Asbestos Register for Eldon Grove Academy**



**UPRN: - J171958**

**TF Ref:**

**Location of register:-**

**Premises Manager / Samo: - Tenant**

**Date: 18 September 2024**

**Contact Numbers List: -**

**Caroline Bage Asbestos Manager – 07557 938966**

Eldon Academy Last updated 18/09/2024 V.1.0



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## Plan of Building and Samples Location

Item No.	Sample Ref.	Area Sampled	Location Name	Inspection Frequency
1	SC004854	Ceiling Coating	Main building Ground Floor, Corridor (Room G/002)	No Risk
2	SC004856	Ceiling Coating	Main building Ground Floor, Corridor (Room G/004)	No Risk
3	As SC004854	Ceiling Coating	Main building Ground Floor, Toilets Disabled (Room G/005)	No Risk
4	SC004855	Wall Coating	Main building Ground Floor, Toilets Disabled (Room G/005)	No Risk
5	As SC004854	Ceiling Coating	Main building Ground Floor, Social Inclusion (Room G/006)	No Risk
6	As SC004854	Ceiling Coating	Main building Ground Floor, Electrical Cupboard (Room G/009)	No Risk
7	As SC004854	Ceiling Coating	Main building Ground Floor, Store Room (Room G/010)	No Risk
8	SC004857	Under sink mat	Main building Ground Floor, Kitchen (Room G/011)	No Risk
9	SC004858	Ceiling Coating	Main building Ground Floor, Staff Room (Kitchen) (Room G/012)	No Risk
10	As SC004858	Ceiling Coating	Main building Ground Floor, Toilets Staff (Room G/013)	No Risk
11	SC004859	Ceiling Coating	Main building Ground Floor, Classroom 1 (Room G/016)	No Risk
12	As SC004859	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/017)	No Risk
13	As SC004859	Ceiling Coating	Main building Ground Floor, Classroom 2 (Room G/018)	No Risk
14	As SC004859	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/019)	No Risk
15	As SC004859	Ceiling Coating	Main building Ground Floor, AHT Office (Room G/021)	No Risk
16	As SC004859	Ceiling Coating	Main building Ground Floor, Upper Cloakroom (Room G/022)	No Risk

17	SC004860	Ceiling Coating	Main building Ground Floor, Toilets Male (Room G/023)	No Risk
18	As SC004860	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/024)	No Risk
19	As SC004860	Ceiling Coating	Main building Ground Floor, Female Toilets (Room G/025)	No Risk
20	As SC004860	Ceiling Coating	Main building Ground Floor, Store Cupboard (Room G/026)	No Risk
21	SC004861	Ceiling Coating	Main building Ground Floor, Classroom 7 (Room G/038)	No Risk
22	As SC004861	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/039)	No Risk
23	As SC004861	Ceiling Coating	Main building Ground Floor, Classroom 8 (Room G/041)	No Risk
24	As SC004861	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/042)	No Risk
25	SC004862	Ceiling Coating	Main building Ground Floor, Photo copy room (Room G/043)	No Risk
26	As SC004862	Ceiling Coating	Main building Ground Floor, Classroom 9 (Room G/044)	No Risk
27	As SC004862	Ceiling Coating	Main building Ground Floor, Classroom 10 (Room G/045)	No Risk
28	As SC004862	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/046)	No Risk
29	SC004863	Ceiling Coating	Main building Ground Floor, Middle Cloakroom (Room G/047)	No Risk
30	SC004864	Wall Coating	Main building Ground Floor, Middle Cloakroom (Room G/047)	No Risk
31	As SC004863	Ceiling Coating	Main building Ground Floor, Changing Room (Room G/048)	No Risk
32	As SC004864	Wall Coating	Main building Ground Floor, Changing Room (Room G/048)	No Risk
33	As SC004863	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/049)	No Risk
34	As SC004863	Ceiling Coating	Main building Ground Floor, Female Toilets	No Risk

			(Room G/050)	
35	As SC004864	Wall Coating	Main building Ground Floor, Female Toilets (Room G/050)	No Risk
36	As SC004863	Ceiling Coating	Main building Ground Floor, Male Toilets (Room G/051)	No Risk
37	As SC004864	Wall Coating	Main building Ground Floor, Male Toilets (Room G/051)	No Risk
38	As SC004863	Ceiling Coating	Main building Ground Floor, Changing Room (Room G/052)	No Risk
39	As SC004864	Wall Coating	Main building Ground Floor, Changing Room (Room G/052)	No Risk
40	As SC004863	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/053)	No Risk
41	As SC004863	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/055)	No Risk
42	As SC004863	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/056)	No Risk
43	SC004865	Ceiling Coating	Main building Ground Floor, Corridor (Room G/057)	No Risk
44	As SC004865	Ceiling Coating	Main building Ground Floor, Headteachers Office (Room G/059)	No Risk
45	As SC004865	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/061)	No Risk
46	As SC004865	Ceiling Coating	Main building Ground Floor, Stairwell (Room G/062)	No Risk
47	As SC004865	Ceiling Coating	Main building Ground Floor, Classroom 12 (Room G/063)	No Risk
48	As SC004865	Ceiling Coating	Main building Ground Floor, Store Cupboard (Room G/064)	No Risk
49	As SC004865	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/065)	No Risk
50	SC004866	Ceiling Coating	Main building Ground Floor, Classroom 13 (Room G/066)	No Risk
51	As SC004866	Ceiling Coating	Main building Ground Floor, Server Cupboard (Room G/067)	No Risk
52	As SC004866	Ceiling Coating	Main building Ground Floor, Classroom 14 (Room G/070)	No Risk

53	As SC004866	Ceiling Coating	Main building Ground Floor, Electrical Cupboard (Room G/071)	No Risk
54	SC004867	Ceiling Coating	Main building Ground Floor, Key Stage 1 (Room G/072)	No Risk
55	As SC004867	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/073)	No Risk
56	As SC004867	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/074)	No Risk
57	SC004868	Ceiling Coating	Main building Ground Floor, Classroom 15 (Room G/076)	No Risk
58	As SC004868	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/077)	No Risk
59	As SC004868	Ceiling Coating	Main building Ground Floor, Classroom 16 (Room G/078)	No Risk
60	As SC004868	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/079)	No Risk
61	As SC004868	Ceiling Coating	Main building Ground Floor, Classroom 17 (Room G/081)	No Risk
62	As SC004868	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/082)	No Risk
63	SC004869	Ceiling Coating	Main building Ground Floor, Classroom 18 (Room G/083)	No Risk
64	As SC004869	Ceiling Coating	Main building Ground Floor, Nursery (Room G/084)	No Risk
65	As SC004869	Ceiling Coating	Main building Ground Floor, Entrance Lobby (Room G/086)	No Risk
66	SC004870	Ceiling Coating	Main building Ground Floor, Staff WC (Room G/087)	No Risk
67	SC004871	Wall Coating	Main building Ground Floor, Staff WC (Room G/087)	No Risk
68	As SC004870	Ceiling Coating	Main building Ground Floor, Utility Room (Room G/088)	No Risk
69	As SC004871	Wall Coating	Main building Ground Floor, Utility Room (Room G/088)	No Risk
70	SC004872	Ceiling Coating	Main building Ground Floor, Staff Room Lobby (Room G/089)	No Risk
71	As SC004872	Ceiling Coating	Main building Ground Floor, Staff Room	No Risk

			(Room G/090)	
72	As SC004872	Ceiling Coating	Main building Ground Floor, Computer Room (Room G/093)	No Risk
73	SC004873	Ceiling Coating	Main building First Floor Landing (Room 1/006)	No Risk
74	SC004887	Tank Pipework Gasket	Main building Roof void Loft space (Room R/001)	No Risk
75	SC004888	Ductwork joints	Main building Roof void Loft space (Room R/001)	No Risk
76	As SC004882	Ceiling	Main building Roof void Loft space (Room R/001)	No Risk
77	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/002)	No Risk
78	SC004889	Pipework Gasket	Main building Roof void Loft space (Room R/002)	Low Risk
79	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/005)	No Risk
80	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/006)	No Risk
81	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/010)	No Risk
82	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/011)	No Risk
83	SC004874	Wall sheet cladding	Main building External Courtyard 1 (Room E/001)	No Risk
84	SC004875	Window beading putty/seal	Main building External Courtyard 1 (Room E/001)	No Risk
85	SC004876	Roof Tiles	Main building External Courtyard 1 (Room E/001)	No Risk
86	SC004877	Window putty/seal	Main building External Courtyard 1 (Room E/001)	No Risk
87	As SC004874	Wall sheet cladding	Main building External Courtyard 2 (Room E/002)	No Risk
88	As SC004875	Window beading putty/seal	Main building External Courtyard 2 (Room E/002)	No Risk
89	As SC004876	Roof Tiles	Main building External Courtyard 2 (Room E/002)	No Risk
90	As SC004877	Window putty/seal	Main building External Courtyard 2 (Room	No Risk

			E/002)	
91	As SC004874	Wall sheet cladding	Main building External (Room E/003)	No Risk
92	As SC004875	Window beading putty/seal	Main building External (Room E/003)	No Risk
93	As SC004876	Roof Tiles	Main building External (Room E/003)	No Risk
94	As SC004877	Window putty/seal	Main building External (Room E/003)	No Risk
95	SC004878	Roof felt below all rubber coverings	Main building External (Room E/003)	No Risk
96	SC004879	Soffits to building perimeter	Main building External (Room E/003)	No Risk
97	SC004880	Wall expansion joints	Main building External (Room E/003)	No Risk
98	SC004881	Ceiling	Main building External Caretakers Store (Room E/004)	No Risk
99	As SC004881	Ceiling	Main building External Toilets (Room E/005)	No Risk
100	SC004882	Ceiling	Main building External Plant Room (Room E/006)	No Risk
101	SC004883	Pipework Gaskets	Main building External Plant Room (Room E/006)	No Risk
102	SC004884	Pipework Gaskets	Main building External Plant Room (Room E/006)	No Risk
103	SC004885	Debris to ledges	Main building External Plant Room (Room E/006)	No Risk
104	SC004886	Debris to floor	Main building External Plant Room (Room E/006)	No Risk
105	As SC004874	Wall sheet cladding	Main building External PE Cupboard (Room E/007)	No Risk
106	As SC004879	Soffits to building perimeter	Main building External PE Cupboard (Room E/007)	No Risk
107	NZ001421	Ceiling – coating to lower ceiling above entrance	Main building Ground Floor Classroom A (Room G/001)	No Risk
108	As NZ001421	Ceiling coating	Main building Ground Floor Classroom B (Room G/002)	No Risk
109	NZ001422	Ceiling – coating to lower ceiling above entrance and television wall	Main building Ground Floor Classroom C (Room G/003)	No Risk
110	NZ001423	Floor nosing to stairs	Main building Ground Floor Classroom C (Room G/003)	No Risk
111	As NZ001422	Ceiling – coating to lower ceiling above	Main building Ground Floor Classroom D	No Risk






		entrance's and within alcove's	(Room G/004)	
112	As NZ001423	Floor nosing to stairs	Main building Ground Floor Classroom D (Room G/004)	No Risk
113	As NZ001422	Ceiling – coating to lower ceiling above entrance and within alcove	Main building Ground Floor Classroom E (Room G/005)	No Risk
114	As NZ001422	Ceiling – coating to lower ceiling above entrance	Main building Ground Floor Classroom G (Room G/007)	No Risk


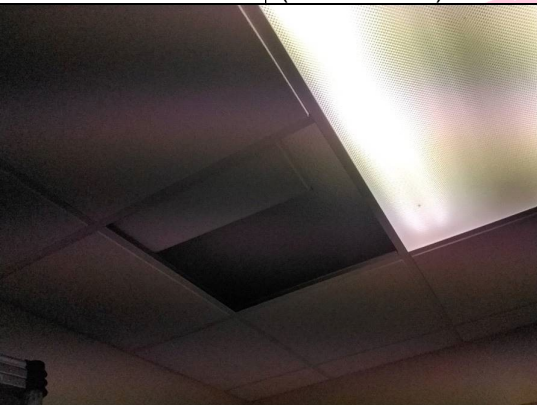

**Please note the survey carried out was non-intrusive and any areas not listed above may not have been accessed or had samples taken, should major refurbishment be planned for the property, further investigation will be required.**

Sunderland  
City Council

**Photographs of Areas Sampled**

1	SC004854	Ceiling Coating	Main building Ground Floor, Corridor (Room G/002)	Does not contain asbestos.
				
2	SC004856	Ceiling Coating	Main building Ground Floor, Corridor (Room G/004)	Does not contain asbestos.
				
3	As SC004854	Ceiling Coating	Main building Ground Floor, Toilets Disabled (Room G/005)	Does not contain asbestos.
				



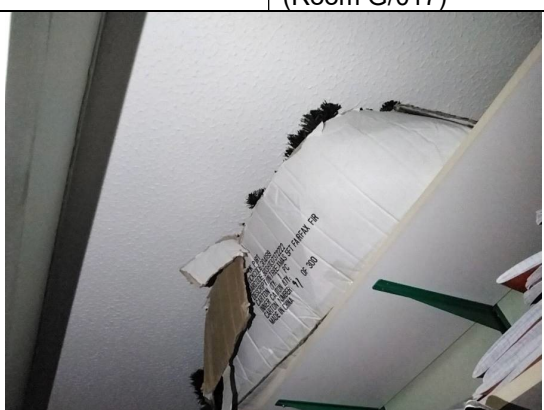
**Photographs of Areas Sampled**

4	SC004855	Wall Coating	Main building Ground Floor, Toilets Disabled (Room G/005)	Does not contain asbestos.
				
5	As SC004854	Ceiling Coating	Main building Ground Floor, Social Inclusion (Room G/006)	Does not contain asbestos.
				
6	As SC004854	Ceiling Coating	Main building Ground Floor, Electrical Cupboard (Room G/009)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

7	As SC004854	Ceiling Coating	Main building Ground Floor, Store Room (Room G/010)	Does not contain asbestos.
				
8	SC004857	Under sink mat	Main building Ground Floor, Kitchen (Room G/011)	Does not contain asbestos.
				
9	SC004858	Ceiling Coating	Main building Ground Floor, Staff Room (Kitchen) (Room G/012)	Does not contain asbestos.
				

**Photographs of Areas Sampled**



10	As SC004858	Ceiling Coating	Main building Ground Floor, Toilets Staff (Room G/013)	Does not contain asbestos.
				
11	SC004859	Ceiling Coating	Main building Ground Floor, Classroom 1 (Room G/016)	Does not contain asbestos.
				
12	As SC004859	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/017)	Does not contain asbestos.
				



**Photographs of Areas Sampled**

13	As SC004859	Ceiling Coating	Main building Ground Floor, Classroom 2 (Room G/018)	Does not contain asbestos.
		 <p>A photograph showing a textured, white ceiling in a classroom. A white pillar is visible on the right, and a doorway with a sign is in the background. There are some posters on the wall to the right.</p>		
14	As SC004859	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/019)	Does not contain asbestos.
		 <p>A photograph showing a textured, white ceiling in a cupboard area. A shelf with various items is visible on the left side of the frame.</p>		
15	As SC004859	Ceiling Coating	Main building Ground Floor, AHT Office (Room G/021)	Does not contain asbestos.
		 <p>A close-up photograph of a textured, white ceiling in an office setting. A fluorescent light fixture is visible on the right side.</p>		

**Photographs of Areas Sampled**




16	As SC004859	Ceiling Coating	Main building Ground Floor, Upper Cloakroom (Room G/022)	Does not contain asbestos.
				
17	SC004860	Ceiling Coating	Main building Ground Floor, Toilets Male (Room G/023)	Does not contain asbestos.
				
18	As SC004860	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/024)	Does not contain asbestos.
				






**Photographs of Areas Sampled**

19	As SC004860	Ceiling Coating	Main building Ground Floor, Female Toilets (Room G/025)	Does not contain asbestos.
				
20	As SC004860	Ceiling Coating	Main building Ground Floor, Store Cupboard (Room G/026)	Does not contain asbestos.
				
21	SC004861	Ceiling Coating	Main building Ground Floor, Classroom 7 (Room G/038)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

22	As SC004861	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/039)	Does not contain asbestos.
				
23	As SC004861	Ceiling Coating	Main building Ground Floor, Classroom 8 (Room G/041)	Does not contain asbestos.
				
24	As SC004861	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/042)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

25	SC004862	Ceiling Coating	Main building Ground Floor, Photo copy room (Room G/043)	Does not contain asbestos.
				
26	As SC004862	Ceiling Coating	Main building Ground Floor, Classroom 9 (Room G/044)	Does not contain asbestos.
				
27	As SC004862	Ceiling Coating	Main building Ground Floor, Classroom 10 (Room G/045)	Does not contain asbestos.
				

**Photographs of Areas Sampled**




28	As SC004862	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/046)	Does not contain asbestos.
				
29	SC004863	Ceiling Coating	Main building Ground Floor, Middle Cloakroom (Room G/047)	Does not contain asbestos.
				
30	SC004864	Wall Coating	Main building Ground Floor, Middle Cloakroom (Room G/047)	Does not contain asbestos.
				






**Photographs of Areas Sampled**

31	As SC004863	Ceiling Coating	Main building Ground Floor, Changing Room (Room G/048)	Does not contain asbestos.
				
32	As SC004864	Wall Coating	Main building Ground Floor, Changing Room (Room G/048)	Does not contain asbestos.
				
33	As SC004863	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/049)	Does not contain asbestos.
				

**Photographs of Areas Sampled**




34	As SC004863	Ceiling Coating	Main building Ground Floor, Female Toilets (Room G/050)	Does not contain asbestos.
				
35	As SC004864	Wall Coating	Main building Ground Floor, Female Toilets (Room G/050)	Does not contain asbestos.
				
36	As SC004863	Ceiling Coating	Main building Ground Floor, Male Toilets (Room G/051)	Does not contain asbestos.
				

**Photographs of Areas Sampled**


37	As SC004864	Wall Coating	Main building Ground Floor, Male Toilets (Room G/051)	Does not contain asbestos.
				
38	As SC004863	Ceiling Coating	Main building Ground Floor, Changing Room (Room G/052)	Does not contain asbestos.
				
39	As SC004864	Wall Coating	Main building Ground Floor, Changing Room (Room G/052)	Does not contain asbestos.
				






**Photographs of Areas Sampled**

40	As SC004863	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/053)	Does not contain asbestos.
				
41	As SC004863	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/055)	Does not contain asbestos.
				
42	As SC004863	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/056)	Does not contain asbestos.
				




**Photographs of Areas Sampled**

43	SC004865	Ceiling Coating	Main building Ground Floor, Corridor (Room G/057)	Does not contain asbestos.
				
44	As SC004865	Ceiling Coating	Main building Ground Floor, Headteachers Office (Room G/059)	Does not contain asbestos.
				
45	As SC004865	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/061)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

46	As SC004865	Ceiling Coating	Main building Ground Floor, Stairwell (Room G/062)	Does not contain asbestos.
				
47	As SC004865	Ceiling Coating	Main building Ground Floor, Classroom 12 (Room G/063)	Does not contain asbestos.
				
48	As SC004865	Ceiling Coating	Main building Ground Floor, Store Cupboard (Room G/064)	Does not contain asbestos.
				

**Photographs of Areas Sampled**




49	As SC004865	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/065)	Does not contain asbestos.
				
50	SC004866	Ceiling Coating	Main building Ground Floor, Classroom 13 (Room G/066)	Does not contain asbestos.
				
51	As SC004866	Ceiling Coating	Main building Ground Floor, Server Cupboard (Room G/067)	Does not contain asbestos.
				






**Photographs of Areas Sampled**

52	As SC004866	Ceiling Coating	Main building Ground Floor, Classroom 14 (Room G/070)	Does not contain asbestos.
				
53	As SC004866	Ceiling Coating	Main building Ground Floor, Electrical Cupboard (Room G/071)	Does not contain asbestos.
				
54	SC004867	Ceiling Coating	Main building Ground Floor, Key Stage 1 (Room G/072)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

55	As SC004867	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/073)	Does not contain asbestos.
				
56	As SC004867	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/074)	Does not contain asbestos.
				
57	SC004868	Ceiling Coating	Main building Ground Floor, Classroom 15 (Room G/076)	Does not contain asbestos.
				

**Photographs of Areas Sampled**



58	As SC004868	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/077)	Does not contain asbestos.
				
59	As SC004868	Ceiling Coating	Main building Ground Floor, Classroom 16 (Room G/078)	Does not contain asbestos.
				
60	As SC004868	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/079)	Does not contain asbestos.
				



**Photographs of Areas Sampled**

61	As SC004868	Ceiling Coating	Main building Ground Floor, Classroom 17 (Room G/081)	Does not contain asbestos.
				
62	As SC004868	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/082)	Does not contain asbestos.
				
63	SC004869	Ceiling Coating	Main building Ground Floor, Classroom 18 (Room G/083)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

64	As SC004869	Ceiling Coating	Main building Ground Floor, Nursery (Room G/084)	Does not contain asbestos.
				
65	As SC004869	Ceiling Coating	Main building Ground Floor, Entrance Lobby (Room G/086)	Does not contain asbestos.
				
66	SC004870	Ceiling Coating	Main building Ground Floor, Staff WC (Room G/087)	Does not contain asbestos.
				

**Photographs of Areas Sampled**




67	SC004871	Wall Coating	Main building Ground Floor, Staff WC (Room G/087)	Does not contain asbestos.
				
68	As SC004870	Ceiling Coating	Main building Ground Floor, Utility Room (Room G/088)	Does not contain asbestos.
				
69	As SC004871	Wall Coating	Main building Ground Floor, Utility Room (Room G/088)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

70	SC004872	Ceiling Coating	Main building Ground Floor, Staff Room Lobby (Room G/089)	Does not contain asbestos.
				
71	As SC004872	Ceiling Coating	Main building Ground Floor, Staff Room (Room G/090)	Does not contain asbestos.
				
72	As SC004872	Ceiling Coating	Main building Ground Floor, Computer Room (Room G/093)	Does not contain asbestos.
				



**Photographs of Areas Sampled**

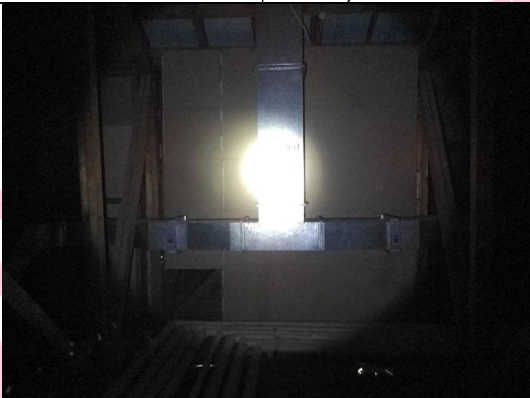
73	SC004873	Ceiling Coating	Main building First Floor Landing (Room 1/006)	Does not contain asbestos.
				
74	SC004887	Tank Pipework Gasket	Main building Roof void Loft space (Room R/001)	Does not contain asbestos.
				
75	SC004888	Ductwork joints	Main building Roof void Loft space (Room R/001)	Does not contain asbestos.
				



### Photographs of Areas Sampled

76	As SC004882	Ceiling	Main building Roof void Loft space (Room R/001)	Does not contain asbestos.
				
77	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/002)	Does not contain asbestos.
				
78	SC004889	Pipework Gasket	Main building Roof void Loft space (Room R/002)	Contains asbestos - Any change in appearance should be recorded and passed to Property Services.
				

**Photographs of Areas Sampled**

79	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/005)	Does not contain asbestos.
				
80	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/006)	Does not contain asbestos.
				
81	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/010)	Does not contain asbestos.
				

### Photographs of Areas Sampled

82	As SC004888	Ductwork joints	Main building Roof void Loft space (Room R/011)	Does not contain asbestos.
				
83	SC004874	Wall sheet cladding	Main building External Courtyard 1 (Room E/001)	Does not contain asbestos.
				
84	SC004875	Window beading putty/seal	Main building External Courtyard 1 (Room E/001)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

85	SC004876	Roof Tiles	Main building External Courtyard 1 (Room E/001)	Does not contain asbestos.
				
86	SC004877	Window putty/seal	Main building External Courtyard 1 (Room E/001)	Does not contain asbestos.
				
87	As SC004874	Wall sheet cladding	Main building External Courtyard 2 (Room E/002)	Does not contain asbestos.
				



**Photographs of Areas Sampled**




88	As SC004875	Window beading putty/seal	Main building External Courtyard 2 (Room E/002)	Does not contain asbestos.
				
89	As SC004876	Roof Tiles	Main building External Courtyard 2 (Room E/002)	Does not contain asbestos.
				
90	As SC004877	Window putty/seal	Main building External Courtyard 2 (Room E/002)	Does not contain asbestos.
				



### Photographs of Areas Sampled

91	As SC004874	Wall sheet cladding	Main building External (Room E/003)	Does not contain asbestos.
				
92	As SC004875	Window beading putty/seal	Main building External (Room E/003)	Does not contain asbestos.
				
93	As SC004876	Roof Tiles	Main building External (Room E/003)	Does not contain asbestos.
				


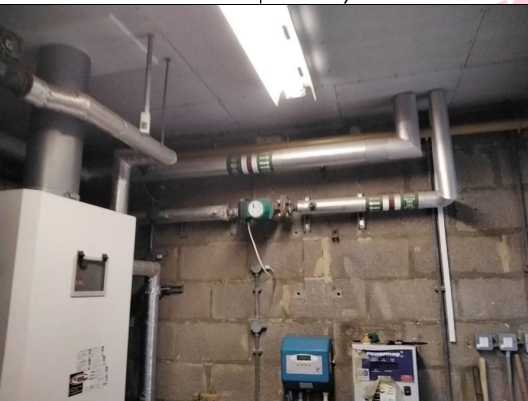

**Photographs of Areas Sampled**

94	As SC004877	Window putty/seal	Main building External (Room E/003)	Does not contain asbestos.
				
95	SC004878	Roof felt below all rubber coverings	Main building External (Room E/003)	Does not contain asbestos.
				
96	SC004879	Soffits to building perimeter	Main building External (Room E/003)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

97	SC004880	Wall expansion joints	Main building External (Room E/003)	Does not contain asbestos.
				
98	SC004881	Ceiling	Main building External Caretakers Store (Room E/004)	Does not contain asbestos.
				
99	As SC004881	Ceiling	Main building External Toilets (Room E/005)	Does not contain asbestos.
				

### Photographs of Areas Sampled

100	SC004882	Ceiling	Main building External Plant Room (Room E/006)	Does not contain asbestos.
				
101	SC004883	Pipework Gaskets	Main building External Plant Room (Room E/006)	Does not contain asbestos.
				
102	SC004884	Pipework Gaskets	Main building External Plant Room (Room E/006)	Does not contain asbestos.
				



### Photographs of Areas Sampled


103	SC004885	Debris to ledges	Main building External Plant Room (Room E/006)	Does not contain asbestos.
				
104	SC004886	Debris to floor	Main building External Plant Room (Room E/006)	Does not contain asbestos.
				
105	As SC004874	Wall sheet cladding	Main building External PE Cupboard (Room E/007)	Does not contain asbestos.
				



**Photographs of Areas Sampled**

106	As SC004879	Soffits to building perimeter	Main building External PE Cupboard (Room E/007)	Does not contain asbestos.
				
107	NZ001421	Ceiling – coating to lower ceiling above entrance	Main building Ground Floor Classroom A (Room G/001)	Does not contain asbestos.
				
108	As NZ001421	Ceiling coating	Main building Ground Floor Classroom B (Room G/002)	Does not contain asbestos.
				

**Photographs of Areas Sampled**

109	NZ001422	Ceiling – coating to lower ceiling above entrance and television wall	Main building Ground Floor Classroom C (Room G/003)	Does not contain asbestos.
				
110	NZ001423	Floor nosing to stairs	Main building Ground Floor Classroom C (Room G/003)	Does not contain asbestos.
				
111	As NZ001422	Ceiling – coating to lower ceiling above entrance's and within alcove's	Main building Ground Floor Classroom D (Room G/004)	Does not contain asbestos.
				

### Photographs of Areas Sampled

112	As NZ001423	Floor nosing to stairs	Main building Ground Floor Classroom D (Room G/004)	Does not contain asbestos.
				
113	As NZ001422	Ceiling – coating to lower ceiling above entrance and within alcove	Main building Ground Floor Classroom E (Room G/005)	Does not contain asbestos.
				
114	As NZ001422	Ceiling – coating to lower ceiling above entrance	Main building Ground Floor Classroom G (Room G/007)	Does not contain asbestos.
				

## Five Simple Steps to Asbestos Management

Each property has a nominated site asbestos monitoring officer (SAMO). The SAMO is responsible for maintaining this register and ensuring all necessary personnel are aware of the register including all maintenance, construction and service installers; undertaking periodic inspections and liaising with the Departmental Asbestos Co-ordinator and the Asbestos Manager in Property Services as necessary.

The SAMO's role is very important but this guide is hoped to ensure the requirements are easy and simple to follow.

### Step 1 – Receiving the Register

The SAMO is the tenant.

And the person is responsible for the register, where it is located and that it is kept up to date.

The register contains a plan of the premises and a photographic schedule of where the asbestos is and what risk is associated.

The SAMO must make all employees aware of the locations and should let any contractors entering the building view the register before any work is started.

### Step 2 – Periodic Inspections

The SAMO must look at the locations photographed and compare the asbestos now to when the photograph was taken and complete the checklist attached (Form 2).

The checklists are to be completed periodically in accordance with the schedule attached.

Should the SAMO come across some asbestos which has been disturbed, whether during refurbishment works or during the normal course of wear and tear, they should complete Form 4 as far as possible and contact Property Services for advice and remedial action.

In the meantime, they should ensure that access to the area containing the disturbed or damaged asbestos is prohibited until Property Services has made recommendations.

### Step 3 – Planned Work

All planned works that may disturb or danger any asbestos indicated, should be reported to Property Services using form 3 at least 21 days before the work is due to commence.

#### Step 4 – Contractors on Site

If a contractor arrives on site, the SAMO must :

- a. Make sure they read/view the register
- b. Get contractor to sign register to say he has read it (Form1).
- c. Get confirmation from the contractor that proposed works will not disturb any asbestos areas.
- d. If area is disturbed that was not identified in Register, advise Property Services immediately and complete Form 4.

#### Step 5 – Monitoring the Register

On completion of work get contractor to sign to say they didn't disturb any areas.

If alterations have occurred details should be forwarded to Property Services.

If you, as SAMO, are to leave your post, please notify your Departmental Co-ordinator to appoint another person and notify Property Services and the front of your register.

In the event of an exposure of asbestos, please refer to your site specific emergency procedures. However, as a minimum:

- Seal the area off completely. (Lock the area off if possible and post a notice on the door, "No access - Contact ..... " )
- If there is any air movement systems within the premises, shut it off.
- Contact the Asbestos Manager on 07557 938966 immediately. Who will arrange for any remedial works / air monitoring.
- Start to complete the "Registration of Disturbances" form, which is in your register (Section 10 in the new style register).

Once the remedial works have been carried out and a clear air test certificate has been issued. Access to the area can be re-opened.

In the event that you are unable to contact the Asbestos Manager, please contact the Civic Centre on 520 5555 and ask for assistance from a building surveyor. Out of hours ring the City Alarm and Emergency Control room on 553 1999.

Central Safety can be contacted on 561 2311.

**In the event of a fire (or drill), the asbestos register must be taken outside to show the emergency services.**



## Commonly Asked Questions.

- **How often should SAMO's undertake inspections of asbestos containing materials?**  
The Asbestos Manager will inform the SAMO of how often the inspections should be undertaken.
- **What should a SAMO do if the asbestos containing materials are disturbed or damaged?**  
The SAMO should prohibit access to the areas until the Asbestos Manager in Property Services has been contacted and given recommendations.
- **Can employees put up decorations onto asbestos containing materials?**  
No decorations should be attached to asbestos containing materials. However, it is understood that some decoration is already attached to asbestos containing materials and these should be left in place.
- **Can a room with asbestos containing materials in the ceiling and wall be painted?**  
Yes, as long as the material is not rubbed or sanded down, as this may result in the release of asbestos fibres.
- **Why isn't all asbestos containing materials removed from buildings?**  
Because it is safer to leave asbestos containing materials in good condition in buildings. Removing the materials will result in a greater risk to health because of the consequential release of fibres.
- **When will asbestos containing material be removed from my building?**  
Asbestos containing materials will be removed if work involves the disturbance of the material e.g. during the refurbishment or dismantling of part of the building or structure.
- **What should a SAMO do if he/she has had no training in use of the register?**  
The SAMO should ring the Departmental Co-ordinator who will arrange training.

INSPECTION SCHEDULE**FORM 2**

Item No.	Area Sampled	Location Name	Inspection Frequency	Date of Return	Condition Same/change	Action Required Y/N	Comments
1	Ceiling Coating	Main building Ground Floor, Corridor (Room G/002)	No Risk	N/A			
2	Ceiling Coating	Main building Ground Floor, Corridor (Room G/004)	No Risk	N/A			
3	Ceiling Coating	Main building Ground Floor, Toilets Disabled (Room G/005)	No Risk	N/A			
4	Wall Coating	Main building Ground Floor, Toilets Disabled (Room G/005)	No Risk	N/A			
5	Ceiling Coating	Main building Ground Floor, Social Inclusion (Room G/006)	No Risk	N/A			
6	Ceiling Coating	Main building Ground Floor, Electrical Cupboard (Room G/009)	No Risk	N/A			
7	Ceiling Coating	Main building Ground Floor, Store Room (Room G/010)	No Risk	N/A			
8	Under sink mat	Main building Ground Floor, Kitchen (Room G/011)	No Risk	N/A			
9	Ceiling Coating	Main building Ground Floor, Staff Room (Kitchen) (Room G/012)	No Risk	N/A			
10	Ceiling Coating	Main building Ground Floor, Toilets Staff (Room G/013)	No Risk	N/A			

11	Ceiling Coating	Main building Ground Floor, Classroom 1 (Room G/016)	No Risk	N/A			
12	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/017)	No Risk	N/A			
13	Ceiling Coating	Main building Ground Floor, Classroom 2 (Room G/018)	No Risk	N/A			
14	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/019)	No Risk	N/A			
15	Ceiling Coating	Main building Ground Floor, AHT Office (Room G/021)	No Risk	N/A			
16	Ceiling Coating	Main building Ground Floor, Upper Cloakroom (Room G/022)	No Risk	N/A			
17	Ceiling Coating	Main building Ground Floor, Toilets Male (Room G/023)	No Risk	N/A			
18	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/024)	No Risk	N/A			
19	Ceiling Coating	Main building Ground Floor, Female Toilets (Room G/025)	No Risk	N/A			
20	Ceiling Coating	Main building Ground Floor, Store Cupboard (Room G/026)	No Risk	N/A			
21	Ceiling Coating	Main building Ground Floor, Classroom 7 (Room G/038)	No Risk	N/A			
22	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/039)	No Risk	N/A			

23	Ceiling Coating	Main building Ground Floor, Classroom 8 (Room G/041)	No Risk	N/A			
24	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/042)	No Risk	N/A			
25	Ceiling Coating	Main building Ground Floor, Photo copy room (Room G/043)	No Risk	N/A			
26	Ceiling Coating	Main building Ground Floor, Classroom 9 (Room G/044)	No Risk	N/A			
27	Ceiling Coating	Main building Ground Floor, Classroom 10 (Room G/045)	No Risk	N/A			
28	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/046)	No Risk	N/A			
29	Ceiling Coating	Main building Ground Floor, Middle Cloakroom (Room G/047)	No Risk	N/A			
30	Wall Coating	Main building Ground Floor, Middle Cloakroom (Room G/047)	No Risk	N/A			
31	Ceiling Coating	Main building Ground Floor, Changing Room (Room G/048)	No Risk	N/A			
32	Wall Coating	Main building Ground Floor, Changing Room (Room G/048)	No Risk	N/A			
33	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/049)	No Risk	N/A			
34	Ceiling Coating	Main building Ground	No Risk	N/A			

		Floor, Female Toilets (Room G/050)					
35	Wall Coating	Main building Ground Floor, Female Toilets (Room G/050)	No Risk	N/A			
36	Ceiling Coating	Main building Ground Floor, Male Toilets (Room G/051)	No Risk	N/A			
37	Wall Coating	Main building Ground Floor, Male Toilets (Room G/051)	No Risk	N/A			
38	Ceiling Coating	Main building Ground Floor, Changing Room (Room G/052)	No Risk	N/A			
39	Wall Coating	Main building Ground Floor, Changing Room (Room G/052)	No Risk	N/A			
40	Ceiling Coating	Main building Ground Floor, Cleaners Cupboard (Room G/053)	No Risk	N/A			
41	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/055)	No Risk	N/A			
42	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/056)	No Risk	N/A			
43	Ceiling Coating	Main building Ground Floor, Corridor (Room G/057)	No Risk	N/A			
44	Ceiling Coating	Main building Ground Floor, Headteachers Office (Room G/059)	No Risk	N/A			
45	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/061)	No Risk	N/A			



46	Ceiling Coating	Main building Ground Floor, Stairwell (Room G/062)	No Risk	N/A			
47	Ceiling Coating	Main building Ground Floor, Classroom 12 (Room G/063)	No Risk	N/A			
48	Ceiling Coating	Main building Ground Floor, Store Cupboard (Room G/064)	No Risk	N/A			
49	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/065)	No Risk	N/A			
50	Ceiling Coating	Main building Ground Floor, Classroom 13 (Room G/066)	No Risk	N/A			
51	Ceiling Coating	Main building Ground Floor, Server Cupboard (Room G/067)	No Risk	N/A			
52	Ceiling Coating	Main building Ground Floor, Classroom 14 (Room G/070)	No Risk	N/A			
53	Ceiling Coating	Main building Ground Floor, Electrical Cupboard (Room G/071)	No Risk	N/A			
54	Ceiling Coating	Main building Ground Floor, Key Stage 1 (Room G/072)	No Risk	N/A			
55	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/073)	No Risk	N/A			
56	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/074)	No Risk	N/A			
57	Ceiling Coating	Main building Ground Floor, Classroom 15 (Room G/076)	No Risk	N/A			

58	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/077)	No Risk	N/A			
59	Ceiling Coating	Main building Ground Floor, Classroom 16 (Room G/078)	No Risk	N/A			
60	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/079)	No Risk	N/A			
61	Ceiling Coating	Main building Ground Floor, Classroom 17 (Room G/081)	No Risk	N/A			
62	Ceiling Coating	Main building Ground Floor, Cupboard (Room G/082)	No Risk	N/A			
63	Ceiling Coating	Main building Ground Floor, Classroom 18 (Room G/083)	No Risk	N/A			
64	Ceiling Coating	Main building Ground Floor, Nursery (Room G/084)	No Risk	N/A			
65	Ceiling Coating	Main building Ground Floor, Entrance Lobby (Room G/086)	No Risk	N/A			
66	Ceiling Coating	Main building Ground Floor, Staff WC (Room G/087)	No Risk	N/A			
67	Wall Coating	Main building Ground Floor, Staff WC (Room G/087)	No Risk	N/A			
68	Ceiling Coating	Main building Ground Floor, Utility Room (Room G/088)	No Risk	N/A			
69	Wall Coating	Main building Ground Floor, Utility Room (Room G/088)	No Risk	N/A			

70	Ceiling Coating	Main building Ground Floor, Staff Room Lobby (Room G/089)	No Risk	N/A			
71	Ceiling Coating	Main building Ground Floor, Staff Room (Room G/090)	No Risk	N/A			
72	Ceiling Coating	Main building Ground Floor, Computer Room (Room G/093)	No Risk	N/A			
73	Ceiling Coating	Main building First Floor Landing (Room 1/006)	No Risk	N/A			
74	Tank Pipework Gasket	Main building Roof void Loft space (Room R/001)	No Risk	N/A			
75	Ductwork joints	Main building Roof void Loft space (Room R/001)	No Risk	N/A			
76	Ceiling	Main building Roof void Loft space (Room R/001)	No Risk	N/A			
77	Ductwork joints	Main building Roof void Loft space (Room R/002)	No Risk	N/A			
78	Pipework Gasket	Main building Roof void Loft space (Room R/002)	Low Risk – this item should be inspected every 6 months	28/12/2024			
79	Ductwork joints	Main building Roof void Loft space (Room R/005)	No Risk	N/A			
80	Ductwork joints	Main building Roof void Loft space (Room R/006)	No Risk	N/A			
81	Ductwork joints	Main building Roof void Loft space (Room R/010)	No Risk	N/A			
82	Ductwork joints	Main building Roof void	No Risk	N/A			

		Loft space (Room R/011)					
83	Wall sheet cladding	Main building External Courtyard 1 (Room E/001)	No Risk	N/A			
84	Window beading putty/seal	Main building External Courtyard 1 (Room E/001)	No Risk	N/A			
85	Roof Tiles	Main building External Courtyard 1 (Room E/001)	No Risk	N/A			
86	Window putty/seal	Main building External Courtyard 1 (Room E/001)	No Risk	N/A			
87	Wall sheet cladding	Main building External Courtyard 2 (Room E/002)	No Risk	N/A			
88	Window beading putty/seal	Main building External Courtyard 2 (Room E/002)	No Risk	N/A			
89	Roof Tiles	Main building External Courtyard 2 (Room E/002)	No Risk	N/A			
90	Window putty/seal	Main building External Courtyard 2 (Room E/002)	No Risk	N/A			
91	Wall sheet cladding	Main building External (Room E/003)	No Risk	N/A			
92	Window beading putty/seal	Main building External (Room E/003)	No Risk	N/A			
93	Roof Tiles	Main building External (Room E/003)	No Risk	N/A			
94	Window putty/seal	Main building External (Room E/003)	No Risk	N/A			
95	Roof felt below all rubber coverings	Main building External (Room E/003)	No Risk	N/A			

96	Soffits to building perimeter	Main building External (Room E/003)	No Risk	N/A			
97	Wall expansion joints	Main building External (Room E/003)	No Risk	N/A			
98	Ceiling	Main building External Caretakers Store (Room E/004)	No Risk	N/A			
99	Ceiling	Main building External Toilets (Room E/005)	No Risk	N/A			
100	Ceiling	Main building External Plant Room (Room E/006)	No Risk	N/A			
101	Pipework Gaskets	Main building External Plant Room (Room E/006)	No Risk	N/A			
102	Pipework Gaskets	Main building External Plant Room (Room E/006)	No Risk	N/A			
103	Debris to ledges	Main building External Plant Room (Room E/006)	No Risk	N/A			
104	Debris to floor	Main building External Plant Room (Room E/006)	No Risk	N/A			
105	Wall sheet cladding	Main building External PE Cupboard (Room E/007)	No Risk	N/A			
106	Soffits to building perimeter	Main building External PE Cupboard (Room E/007)	No Risk	N/A			
107	Ceiling – coating to lower ceiling above entrance	Main building Ground Floor Classroom A (Room G/001)	No Risk	N/A			
108	Ceiling coating	Main building Ground Floor Classroom B (Room G/002)	No Risk	N/A			



109	Ceiling – coating to lower ceiling above entrance and television wall	Maini building Ground Floor Classroom C (Room G/003)	No Risk	N/A			
110	Floor nosing to stairs	Maini building Ground Floor Classroom C (Room G/003)	No Risk	N/A			
111	Ceiling – coating to lower ceiling above entrance's and within alcove's	Maini building Ground Floor Classroom D (Room G/004)	No Risk	N/A			
112	Floor nosing to stairs	Maini building Ground Floor Classroom D (Room G/004)	No Risk	N/A			
113	Ceiling – coating to lower ceiling above entrance and within alcove	Maini building Ground Floor Classroom E (Room G/005)	No Risk	N/A			
114	Ceiling – coating to lower ceiling above entrance	Maini building Ground Floor Classroom G (Room G/007)	No Risk	N/A			



**Good Practice Guidance:**

- Take photographs of ACMs for each inspection and store for future reference
- Compare previous photographs with current condition state to determine whether there has been any deterioration the last inspection
- Replace missing/damaged asbestos labels/stickers

**Comments:**

Sunderland  
City Council

School/Site:	
Date of inspection:	
Inspected by (signature):	
Print Name:	