

Applying for Council Tax Disregard – Apprentices

Corporate Services Directorate
Council Tax, Civic Centre
Sunderland SR2 7DN

Telephone: 0191 520 5551
Email: council.tax@sunderland.gov.uk

Date:

Council Tax account reference:

If you are an apprentice and your training is leading to a recognised qualification we may disregard you for the purpose of Council Tax. To qualify for this you must be earning less than £195 gross each week and expect to earn far more than that when you have qualified.

Please complete the boxes below if you think you are entitled to this disregard.

Your full name:	<input type="text"/>	Date of birth:	<input type="text"/>
Your address:	<input type="text"/>		
		Postcode:	<input type="text"/>
Your telephone number in case we need to contact you:	<input type="text"/>		
Name of your employer:	<input type="text"/>		
Address of your employer:	<input type="text"/>		
		Postcode:	<input type="text"/>
Employers telephone number:	<input type="text"/>		
Job title:	<input type="text"/>	Gross weekly/monthly pay:	£ <input type="text"/>
Date your apprenticeship started:	<input type="text"/>	Date your apprenticeship ends:	<input type="text"/>

Please enclose either five weekly payslips or two monthly payslips or a letter from your employer confirming your pay:

If you receive an additional allowance, please state the amount: £

Please continue overleaf

If you attend college as part of your apprenticeship, please complete the boxes below.

Course title:

Date the course started:

Date the course is expected to end:

Name and address of college:

Postcode:

Declaration

I declare that the details in this form are true and accurate to the best of my knowledge and belief, and I understand that I may be prosecuted if I give false or incorrect information.

Signature:

Date:

You must notify the Council Tax section immediately if there is a change in your circumstances that may affect your application.

Please return this form to Council Tax, Civic Centre, Sunderland SR2 7DN